



PUBLIC HEALTH FOUNDATION OF INDIA (PHFI)

For it's

**Indian Institute of Public Health(IIPH) –Hyderabad,
Bengaluru campus**

LIMITED TENDER

Tender No: PHFI/IIPHH-BLR/LN0182/MAY-18/001

REQUEST FOR PROPOSAL (RFP)

FOR SELECTION OF LABORATORY FOR

Performing biochemical tests for MAASTHI project of IIPH, BLR

Call for Tender Opening: by 21 May, 2018

Cutoff Date for downloading RFP: by 25 May, 2018

Last date of submission of Bid: by 28 May, 2018

Public Health Foundation of India

For It's

Indian Institute of Public Health(IIPH) -Hyderabad,
Bengaluru campus, SIHFW premises,
Beside leprosy hospital, 1st cross,
Magadi road. Bengaluru-560023

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1. INTRODUCTION

1.1. Purpose of call for Proposal

(a) The purpose/intent for this proposal is to hire the services of the Laboratory to the project “Hyperglycemia in pregnancy and risk of chronic diseases” being conducted at Indian Institute of Public Health, Hyderabad, Bengaluru Campus, of Public Health Foundation of India (PHFI).

(b) This Request for Proposals (RFP) must be in the format as mentioned in this RFP. Agencies are required to submit a detailed Proposal (20 pages max) clearly indicating Deliverables, Timelines and Budget. The Proposal submitted by Agencies will be reviewed by Tender Evaluation Committee at PHFI to be formed for this purpose. The initial Agreement will be for **3 years i.e. from June 2018 –June 2020.**

1.2. Background of the Study/Project

The Public Health Foundation of India (PHFI) is conducting the project “Hyperglycaemia in pregnancy and risk of chronic diseases” at Indian Institute of Public Health-Hyderabad, Bengaluru Campus. The objective is to prospectively assess the effects of glucose levels in pregnancy on the risk of adverse infant outcomes, especially in predicting the possible risk markers of later chronic diseases. The primary objective of the proposed study is to investigate the effect of glucose levels in pregnancy on skinfold thickness (adiposity) in infancy as a marker of future obesity and diabetes in offspring. The secondary objective is to assess the association between psychosocial environment of mothers and adverse neonatal outcomes including adiposity. The study aims to recruit 3000 pregnant women and follow them and their offspring for a period of 4 years. The institutional ethics committee at The Indian Institute of Public Health (IIPH)-H, Bengaluru, Public Health Foundation of India has approved the protocol. As a part of the study the pregnant women will be tested for glucose and haemoglobin during pregnancy.

1.3. Key Dates

Schedule of Tender Processing (Key Dates)

	Tender Inviting Authority	Public Health Foundation of India Indian Institute of Public Health – Hyderabad, Bengaluru Campus, SIHFW Premises, Leprosy Hospital Compound, 1 st Cross, Magadi Road, Bengaluru-560023	
Sl. No	Description	Date	Time
1.	RFP released on PHFI Web Site, Newspaper Notice	By May 21 st , 2018	4:00 PM
2.	Last date for receiving Queries from Agencies, if any	By 24 th May, 2018	5:00 PM
3.	Last date for submission of Bids	By 28 th May, 2018 (may be dropped in Tender Box/ By Courier/ Speed Post to Indian Institute of Public Health – Bengaluru Campus, SIHFW Premises, Leprosy Hospital Compound, 1 st Cross, Magadi Road, Bengaluru-560023)	5:00 PM (may be dropped in Tender Box/By Courier/Speed Post)
4.	Opening of Tender Box and Technical Bids (Authorized representatives of Agencies may be present for opening of Tender Box)	By 29 th May, 2018	10:00 AM
5.	Intimation to the Agencies who qualify in the Technical Bids	By 29 th May, 2018	4:00 PM
6.	Interview of Qualifying Agencies (Format will be intimated through PHFI Tender email to concerned Agencies)	By 30 th May, 2018	10:00 AM
7.	Opening of Financial Bids (Authorized representatives of Agencies may be present for opening of Financial Bids)	By 1 st June, 2018	10:00 AM
8.	Interview cum Financial Negotiation with the short-listed Laboratory(s)	By 4 th June, 2018	10:00 AM
9.	Issue of Letter of Intent/ Award/ Agreement	As per the decision of PHFI Management	

2. QUALIFICATION/ELIGIBILITY CRITERIA

The Qualification/Eligibility criteria for the Laboratory are given below:

Sl. No	Qualification Criteria	Proof Required
1	I. Name and address of the Institution/ Organization/ Consulting Laboratory II. Year of Establishment III. Whether the Institution/ Organization/ Consulting Laboratory is registered under Society Registration ACT or is an autonomous body or a Limited company or partnership firm, etc. and details thereof (e.g.-name (s) of partners, Managing Directors, Chief Executive Officers, Key Authorized Persons)	Copy of Certificate of Incorporation/ Registration/MoU as applicable
2	The Institution/ Organization/ Consulting Laboratory should have a valid PAN and GST Registration in India	Copy of PAN Card and GST Registration
3	The Institution/ Organization/ Consulting Laboratory should have a minimum average annual turnover of Rs.30 Lakhs (Rupees Thirty Lakhs) from assignments made during the last three fiscal years	Copy of Audited Profit and Loss Statement and Balance Sheet
4	The Laboratory should have a previous experience of Ten years, with time and delivery commitment.	Necessary documents as evidence.
5	The Institution/ Organization/ Consulting Laboratory should not have been blacklisted by Central/State Government departments/Undertakings	No conviction certificate duly signed by the Authorized Signatory of the organization.
6.	Previous experience of work with PHFI*	1. Name of the Project & Department of PHFI sponsoring the RFP (Tender No & Date) 2. Reference & Date of Service Agreement 3. Date of Commencement & Date of Completion (Whether completed as per Time Line) 4. Value of the Project 5. Any comments on the conduct of the Project
7.	NABL Accreditation	Necessary documents as evidence.
8	ISO Certificate	Necessary documents as evidence.

* Any Laboratory which does not have a previous working experience with PHFI shall also be eligible for the Tender Process.

3. TERMS OF REFERENCES (TORS)

3.1. During the assignment, the Laboratory would be responsible for completion of the below mentioned ToRs:

1. Laboratory shall fully and effectively provide the Services as required from it, to the best of its ability and in strict compliance with law from its NABL and ISO accredited laboratory.
2. It will be the sole responsibility of the Laboratory to arrange and obtain any licenses or permissions as necessary from the Central or State government or jurisdictional municipal authority or other authorities for its laboratories as may be necessary, for the purpose of fulfilling its obligations.
3. **Laboratory will have to conduct the following tests**

Sl No.	Tests	Sample size	Type
1	OGTT (Fasting)	3500	Routine
2	OGTT (2 hour postprandial)	3500	Routine
3	Haemoglobin	3500	Routine
4	HbA1c	500	Subsample
5	C-peptide in cord blood	100	Subsample
6	Ultrasound for Visceral fat, subcutaneous adiposity and preperitoneal adiposity	100	Subsample

4. Phlebotomist from the lab will have to visit the study site and collect the sample for the respondents. The hospital name and date of test will be informed two days in advance to the laboratory.
5. The test will have to be conducted at Jayanagar General Hospital, Srirampuram Referral Hospital, DJ Halli Hospital and other BBMP hospitals in Bengaluru. The phlebotomist will have to collect 11 ml fasting venous blood sample and 2 ml postprandial sample 2- h after following a 75 g oral load of glucose for the laboratory investigations. The fasting sample will be collected have to be collected in plain tube(6ml), EDTA (3ml)and sodium fluoride vacutainers(2ml) for storage, haemoglobin and glucose assays respectively.

6. The samples will have to be centrifuged and processed as following

State	Vacuta- iner	Quan- tity	Purpose	Aliquots for storage in biorepository
Fasting	Plain tube	6ml	Storage	6 aliquots of serum for storage(500 microliter each)
	EDTA tube	3ml	Hb Test	3 aliquots of plasma (500 microliter each) and 1 buffy coat for storage
	NaF Tube	2 ml	FBS test	1 aliquot of plasma (500 microliter) and 1 buffy coat for storage
Postprandial	NaF Tube	2ml	PPBS test	1 buffy coat for storage

7. The samples will have to be immediately shipped from the study site to the laboratory for testing.
8. Laboratory will bring all the necessary consumables for sample collection and processing (Refer Annexure 2)
9. Laboratory will only conduct the tests requested by PHFI, no other tests will be performed on the biological samples provided by PHFI to Laboratory. The samples will not be stored by Laboratory and shall be returned to PHFI.
10. Laboratory to assure the integrity of the samples at every stage of transportation and testing.
11. Laboratory to provide all the necessary documents requested by PHFI viz; Certification, accreditation, maintaining quality assurance of samples, methods deployed for testing.
12. Web access to all the reports will be provided by Laboratory to PHFI on the same day of testing.
13. Laboratory will allow external audits and inspections of its premises and laboratory tests of samples collected in the project by agencies approved by PHFI with prior intimation to Laboratory.
14. Laboratory agrees that the intellectual property rights with respect to the samples, reports prepared by Laboratory in the course of implementation of this agreement and services provided shall solely and exclusively rest with PHFI. This shall not however apply to any innovations or inventions made by Laboratory or its employees in the course of providing the Services, which innovation or invention is not directly relatable to the Services provided to PHFI.
15. Laboratory hereby unconditionally agrees and undertakes to ensure that they or their staff / employees shall not disclose or publish any information relating to the sample testing and analysis which they may come across in the normal

course of performing their duties unless such disclosure or publication is strictly required by law or by an authority empowered by law

16. Laboratory acknowledges that it is carrying out the Services as an independent consultant and contractor and there is no employment, partnership or joint venture relationship with PHFI for any purpose and PHFI is not liable as an employer, in any amount, for any claim or causes of action arising out of or relating to the Services rendered under this Agreement.
17. Further, there shall be or come into being no relationship between PHFI and the employees of Laboratory, and they shall be and remain at all times the employees of Laboratory.

4. IMPLEMENTATION SCHEDULE/TIME LINES

The engagement would be for the period of three years. The details of Deliverables along with Time Line are given in the table below:

Deliverables Table	Timeline
OGTT and Hb Test	1 day
HbA1c	1 day
C-peptide in cord blood	2 days
Ultrasound for Visceral fat, subcutaneous adiposity and preperitoneal adiposity	2 days

5. PERFORMANCE BANK GUARANTEE (PBG)

5.1. This Clause is applicable if after selection, the shortlisted bidder/organization requests for any advance payment

5.2. **The successful Organization shall submit the PBG matching with the First Advance payment.** The successful final selected Organization shall have to submit a Performance Bank Guarantee within 30 (thirty) days from the date of issue of Service Agreement. Extension of time for submission of PBG beyond 30(thirty) days and up to 60 days from the date of issue of Service Agreement may be given by the Authority who is competent at PHFI. However, a penal interest of 24% per annum shall be charged for the delay beyond 30 (thirty) days i.e. from 31st day after the date of issue of Service Agreement. In case the organization fails to submit the requisite PBG even after 60 days from the date of issue of Service Agreement, the Agreement shall be terminated.

5.3. The PBG will be valid till completion of the Project period and shall be released only after 60 days of physical completion of the work based on Satisfactory Completion Certificate issued by the PI stating that the Organization has completed the work in all respects satisfactorily.

6. PAYMENT SCHEDULE

Payment schedule is given below:

Sl. No.	Key milestones in terms of Deliverables	Payment
1	Payment will be released as per the number of tests conducted	Upon submission of test reports and submission of invoice on monthly basis

7. GUIDELINES FOR SUBMITTING PROPOSAL

7.1. Preparing the Technical Proposal

The Laboratory is required to submit a technical proposal and a separate Financial Proposal.

7.1.1. Technical Proposal Submission Format:

The Proposal should follow the format given below (but not necessarily limited to the following) and should be in English and formatted on standard A4 paper with single space, 12 point font Times New Roman and each page numbered consecutively. The proposal should capture the following information, with a maximum of 20 pages including references (CVs could be enclosed as annexure and will not be considered as part of 20 page write-ups):

- a) Technical Proposal- Should have creative approach/ concept note in support of the proposed website designing and hosting.
- b) Proposed Team Structure- Clear definition of roles and responsibilities for each personnel has to be stated. Qualifications and work experience of agency and its personnel, needs to be clearly articulated
- c) Proposed Project Team Members with curriculum vitae of the senior professional members
- d) Details of the consortia, if any, with defined roles and responsibilities of each personnel involved in the website development.

7.1.2. Institution/ Organization/ Consulting Laboratory profile

- a. Name and address of the Institution/ Organization/ Consulting Laboratory.
- b. Year of Establishment.
- c. Legal status of the Institution/ Organization/ Consulting Laboratory – Whether Institution/ Organization/ Consulting Laboratory is registered under the Societies Registration Act or is an autonomous body or a Limited Company or Partnership Firm, etc. and details there of (e.g. – name(s) of Partners, Managing Directors, Chief Executive Officers, key Authorized Persons)

- d. Principal nature of activities undertaken.
- e. Organizational structure and names of personnel, their titles, and *curriculum vitae* including nature of appointment and duration with the Organization of the key personnel proposed to be involved in the study, roles and responsibilities of the persons to be engaged for study, where they propose to undertake the work. Please mention each key person's specific role and time allocation for undertaking activities in study.
- f. Details of manpower as prescribed above.
- g. Communication details of the Institution/ Organization/ Consulting Laboratory: mailing address, telephone and fax numbers, email address, etc.
- h. Signed consent of the Institution/ Organization/ Consulting Laboratory's head and the identified Project Coordinator (State Level) to sign a MoU and agree to abide the Terms & Conditions set out in the Project of conducting the study/survey.

7.1.3. Financial Status of the Organization

- a. Total revenue and expenditure of the Organization for the past three fiscal years.
- b. Copies of the certified Audited Annual Accounts in support of the Financial Status.

7.1.4. Income Tax Details

Whether the Institution/ Organization/ Consulting Laboratory are exempted from Income Tax? If yes, please furnish the exemption certificate number and date up to which exempted. A copy of exemption certificate is to be attached.

If no, furnish PAN/TAN/GST number, the copy of the latest Income Tax returns and assessment order.

7.2. Preparing the Financial Proposal

- a. The Financial Quotes should cover the following:
 - (i) Entire cost for the running the campaign with the activities defined.
 - (ii) personnel to be involved including number, their time commitment, unit cost and overall personnel costs;
 - (iii) travel costs, if envisaged, including number of local and outstation trips, unit costs for travel, per diem, etc., and overall costs of travel;
 - (iv) material costs including stationary and printing materials;
 - (v) communication costs

- (vi) equipment costs, if any
- (vii) other institutional overheads

* Please note institutional overheads must be mentioned with break-ups including cost of rent for space, utilities, etc.

- b. Filled GST Declaration Form and GST Details Form (**attached as Annexure-1 to this RFP**)
- c. The total cost quoted should be inclusive of all taxes.
- d. The Financial Proposal will be evaluated only if a Laboratory qualifies based on the assessment of the Technical Proposal.

7.3. Submission of Bids

- a. The Bidder shall submit a sealed cover consisting of these **two sealed envelopes** with a clear label for each:
 - i. Technical Proposal, super scribing on the right hand side top of the cover as Technical Bid.
 - ii. Financial Proposal super scribing on the right hand side top of the cover as Financial Bid.
- b. All the pages of the Financial Proposal shall be duly signed by the Authorized Signatory of the Bidder before submission. Corrections, if any shall be counter signed.
- c. Financial Proposal must be submitted as per the Proforma given in **Annexure-2** at Page 18

7.4. General Instructions and Terms and Conditions

- a. The Proposal along with all the correspondence and documents exchanged by the Institution/ Organization/ Consulting Laboratory and PHFI shall be written in English language.
- b. **Amendments to the Tender:** Tender Committee at PHFI reserves every right to amend any of the Tender conditions or a part thereof, before the last date for the receipt of the Tender, if necessary. Amendments, if any, would be put on the website. The decision of extending the due date and time for the submission of Tender documents on account of amendments will be the sole discretion of PHFI.
- c. **Reserved Rights:** PHFI reserves the following rights with regard to this call for proposal:
 - (i) to cancel this call for proposal at any stage without assigning any reason.

- (ii) to disqualify any Applicant(s) based on Applicant(s) failure to follow solicitation instructions
 - (iii) PHFI reserves the right to waive any deviations by Applicants from the requirements of this solicitation that in PHFI 's opinion are considered not to be material defects requiring rejection or disqualification; or where such a waiver will promote increased competition;
 - (iv) Extend the time for submission of all RFP responses after notification to all Applicants;
 - (v) Terminate or modify the RFP process at any time and re-issue the RFP to whomever PHFI deems appropriate;
 - (vi) PHFI reserve the right to select and negotiate with those applicants it determines, in its sole discretion, to be qualified for competitive proposals and to terminate negotiations without incurring any liability;
 - (vii) PHFI reserves the right to negotiate the fee or issue an award based on the initial evaluation of Applicants without discussion;
 - (viii) Award only part of the activities in the solicitation or issue multiple awards based on solicitation activities.
- d. No proposal shall be accepted unless it is properly sealed. Institution/ Organization/ Consulting Laboratory shall not be allowed to fill in or seal their proposal at the PHFI office. The documents should be sent by speed post/registered post/courier or hand delivered.
- e. If the envelope is found to be open, not sealed and not marked as instructed above, PHFI will not be responsible for misplacement or premature opening of the proposal submitted. Any proposal opened prematurely due to this cause shall be rejected.
- f. The Bidder is advised to attach any additional information that is considered necessary in regard to establish the capabilities. No further information will be entertained after submission of application unless it is required by PHFI. PHFI, however, reserves the right to call for additional information and clarification on information submitted by the Bidders.
- g. Proposals must be received by PHFI at the address specified not later than the date and time specified in the Invitation of RFP. In case the specified date for the submission of proposal being declared holiday by the PHFI, the same will be received on next working day with the same specified time. Proposals received after the due date and time specified will automatically be rejected.
- h. **Withdrawal of Proposals:** Applicants may withdraw proposal by written notice via email received at any time before Agreement. Proposals may be withdrawn in person by an offer or his/her authorized representative, if the representative's identity is made known and the representative signs a receipt for the proposal before award.

- i. **Opening of Tenders:** Sealed Tenders received up to **May 28, 2018 by 5:00 PM** will be taken up for opening. Tenders received after specified date and time will not be accepted. PHFI reserves the right to disqualify any of the Tender in case it is not satisfied with the documents furnished or otherwise without assigning any reasons thereof. The Technical Proposals will be opened on **May 29, 2018 by 10:00 AM** at PHFI, address as mentioned. A representative from each Bidder is invited to be present. The Financial proposals of those Agencies qualifying on the basis of the assessment of Technical Proposals will be opened on **1st June 2018, by 10:00 AM** at PHFI, address mentioned below. A representative from each Qualifying Bidder may be present.
- j. Any efforts by Laboratory to influence the PHFI personnel or representatives on matters relating to proposals under study in the process of examination, clarification, evaluation and comparison of proposal and in decision concerning award of Agreement, shall result in the rejection of the Laboratory's proposal. Failing to execute the Agreement within the said period may result in termination of Agreement and award of the same to other Laboratory/ Agencies at the risk and cost of the Institution/ Organization/ Consulting Laboratory.
- k. The person to sign the Service Agreement shall be duly authorized.
- l. The data, questionnaires, reports and other materials used by the Laboratory during the conduction of the survey shall remain the property of PHFI. The Institution/ Organization/ Consulting Laboratory will not be allowed to use this information in any forum, national or international, without the explicit permission given in writing by PHFI.
- m. The RFP shall not bind PHFI in any way whatsoever to offer any job to the applicant if it is decided to abandon the study.
- n. PHFI assures that the documents and presentations by the applicants will be kept strictly confidential and will not be used for any purpose other than the process of selection of the final applicant. All documents created/ prepared during the assignment by the selected application shall be the property of PHFI and they will have the rights associated with such documents.
- o. **Offer Verification:** PHFI may contact Applicant to confirm contact person, address, bid amount and to confirm that the Bid was submitted for this solicitation.
- p. **Conflict of Interest:** Applicants must provide disclosure of any past, present or future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in PHFI having to re-evaluate selection of potential Applicants.
- q. **Arbitration:** Should any dispute arise, it may be referred to an Arbitrator appointed by mutual consent. The place of Arbitration shall be New Delhi.

- r. The cost of travel and stay of the officials from Institution/ Organization/ Consulting Laboratory for attending meetings with PHFI will be met by the respective Institution/ Organization/ Consulting Laboratory.
- s. **All queries/correspondences pertaining to this RFP will be done through IIPHH Bengaluru Tender email i.e. ramesh@iiphh.org**

Hard copies of the Proposals should be addressed to:

The Chairman

Tender Committee

RFP: for selection of Laboratory for performing Biochemical Tests for MAASTHI project of IIPHH, Bengaluru Campus

At

PUBLIC HEALTH FOUNDATION OF INDIA

Indian Institute of Public Health -H,
Bengaluru campus, SIHFW premises,
Beside leprosy hospital, 1st cross,
Magadi Road. Bengaluru-560023

The last date for submission of complete Proposal with all supporting documents (by hand or by post) is **May 28 2018, by 5:00 PM**. Any Proposal received after this prescribed time will not be entertained. PHFI will not be responsible for any loss in transit or postal delay.

8. EVALUTION OF PROPOSAL

8.1. Evaluation Committee

An Evaluation committee formed by PHFI would first examine the Technical bids based on the details provided in the Invitation for proposal for those Institution/ Organization/ Consulting Laboratory who are short listed as per the qualification criteria. The Financial bids would be assessed only for those agencies whose technical bids are considered to be adequate and secure minimum Technical qualifying marks as mentioned in paras below.

8.2. Selection of Institution/ Organization/ Consulting Laboratory

- a. An Institution/ Organization/ Consulting Laboratory is required to score a minimum qualifying marks of 70 points out of 100 which will be recalibrated out of 60 in the Technical Proposal in order to qualify for Interview and Financial Bid opening.

- b. Financial Bids of Institution/ Organization/ Consulting Laboratory will be opened only if the Institution/ Organization/ Consulting Laboratory qualifies in the Technical Evaluation (score of a minimum of 70 percentage). Financial Bids will be opened on **1st June 2018, by 10:00 AM** PHFI.
- c. For the Final evaluation, the weightage for the Technical proposal, Interview and Financial proposal, would be 60%, 20% and 20%, respectively.
- d. PHFI shall reserve the right to negotiate with the Bidder whose proposal has been ranked first by the Committee on the basis of Technical and Financial Evaluations and the Interview.
- e. The submitted proposals will be valid for 60 days from the date of submission. PHFI will make its best effort to select the Institution/ Organization/ Consulting Laboratory within this period.

8.3. Technical Evaluation (60)

Technical evaluation shall be carried out based on the following:

Criteria	Points
NABL Accreditation	20
ISO Accreditation	20
Web access to all the reports	10
Collection and return of unused sample from the site at Bengaluru (Strong logistic team)	10
Experience in handling Public institutions/ Government research projects	10
World class equipment for testing the samples	10
The Institution/ Organization/ Consulting Laboratory should have a valid PAN and GST Registration in India Copy of PAN Card and GST Registration	10
The Institution/ Organization/ Consulting Laboratory should have a minimum average annual turnover of Rs.30 Lakhs Copy of Audited Profit and Loss Statement and Balance Sheet	10
Total (will be recalibrated out of 60)	100 points

8.4. Interview (20)

Those agencies who will qualify in the Technical Evaluation will only be invited for a personal Interview, wherein, the Agencies will be given time slot to give a presentation. Format of Presentation will be shared with the selected Agencies via tender email after opening and scrutiny of Technical Bids.

8.5. Financial Evaluation (20)

Financial evaluation shall be carried out based on the following:

Cost will primarily be evaluated for reasonableness, realism, allowability and the Applicant's understanding of the work to be performed. Effective cost saving measures to improve cost efficiency of the project will also be considered. Applications that demonstrate realistic scenario to accomplish the job in a time-bound manner with minimal resources would be considered.

Full marks will be awarded to the lowest qualifying bidder. For subsequent bidders the marks will be a ratio of the lowest bidder. If the lowest bid is "X" and bid for "Y" needs to be evaluated then its marks will be "highest mark x (X/Y)" Once the Institution/ Organization/ Consulting Laboratory is finalized, additional information and discussion will occur between the Applicant and PHFI during development of detailed Technical Proposal.

9. CONTACT FOR MORE INFORMATION

For all correspondence please refer to IIPHH Bengaluru general Tender Email: ramesh@iiph.org with subject line marked as "**Performing biochemical tests for MAASTHI project of IIPH**"

END OF RFP

DISCLAIMER:

This EOI represents only a definition of requirements. It is merely an invitation for submission of concept paper and does not legally obligate PHFI to accept any of the submitted EOI in whole or in part, nor is PHFI obligated to select the lowest priced proposal. PHFI reserves the right to negotiate with any or all applicants, both with respect to price, cost and/or scope of services. PHFI has no contractual obligations with any offer or based upon issuance of this RFP. It is not an offer to Agreement. Only the execution of a written Agreement shall obligate PHFI in accordance with the terms and conditions contained in such Agreement.

Annexure-1: Declaration for Goods and Services Tax Act, 2017 (GST)

(Refer to Paragraph 7.2, Sub Para b)

I (*Name of Agreementor/ Vendor*) hereby undertake and confirm that I would take all necessary and required actions to prepare for ensuring compliances under Goods and Service Tax Acts (GST). I (*Name of Agreementor/vendor*) further undertake to comply with any of the applicable provisions of such law including but not limited to:

- timely issuance of GST compliant invoices;
- making the invoices available to PHFI;
- depositing applicable taxes on a periodic basis; and
- correctly reporting them to the Government

Under the said new Indirect Tax Law, any action or omission on part of the (*Name of the Agreementor/ Vendor*) as a result of which PHFI incurs any direct or indirect cost, expense, loss, levy, penalty, interest, additional burden of tax etc., the same shall be recovered, by way of deduction and/or recovery from any amount payable to (*Name of the Agreementor/ Vendor*) by Public Health Foundation of India (PHFI).

Declarant

Date:

Name of the Vendor/Laboratory
(Authorised Signatory)

Vendors/Agencies

Details for GST

Name of the Vendor/Agency as registered with GSTN	PAN	GSTIN Number	ARN Number	Description of Goods/Service	HSN / SAC Code	GSTRate	Email ID	Contact No.	Address as registered with GSTN	City	State	Pin/ZIP

Annexure 2: Financial Bid Proforma

Sl.No.	Name of the test	Cost per test
1	OGTT (Fasting)	
2	OGTT (2 hour postprandial)	
3	Haemoglobin	
4	HbA1c	
5	C-peptide in cord blood	
6	Ultrasound for Visceral fat, subcutaneous adiposity and preperitoneal adiposity	
7	Additional costs (if any)	
8	Tax	

Annexure 3: Lab consumables for routine tests

Sl. No	Item Name	Quantity per person	Description
1	BD Vacutainer Needle 21g	1	For drawing FBS, Hb and plain sample
2	BD - Syringe 2ml	1	For drawing PPBS sample
3	BD Vacutainer Plain 6ml	1	For drawing 6 ml blood for storage in biorepository
4	BD EDTA vacutainer	1	For drawing sample for Hb analysis
5	BD NaF vacutainer	2	For drawing sample for fasting and PPBS glucose analysis
6	Hansaplast (Spots)	2	Two per respondent
7	Pasteur Pipettes-3ml	3	For separating three Buffy coats
8	Tarson Micro tips (Blue)200-1000ul	4	For separating aliquots from plain sample, fasting and PPBS and EDTA tubes
9	Tarson Storage cryovials 1ml	4	For storing sample at -80 C
10	Safe Lock Micro Test Tube - 2ml (Black)	9	For storing sample at -80 C
11	Laser Cryo Babies 0.94x0.50	13	For labelling cryovials
12	Cryobox (100 WELLS)	390 boxes for 3500 respondents	For storing sample at -80 C
13	Cryobox (81 WELLS)	175 boxes for 3500 respondents	For storing sample at -80 C
14	Para film 2' x 250'	6 rolls for 3500 respondents	For wrapping around cryovials
15	Vacutainer Holder		
16	Cotton Roll- Absorbent		
17	Surgical Spirit		
18	Gloves		
19	Glucose 75 g (Dextrose anhydrous)	1 pack	
20	Disposable glass and spoon		
21	Torniquet		
22	Water 300 ml	1	
23	Multipurpose tube (MPT)	2	For collecting NaF test sample (FBS and PPBS)
24	Aluminum foil		covering the plain tube and EDTA tubes until aliquot separation to avoid exposure to light
25	Labels		label the vacutainers and MPT
26	Marker		For labelling the vacutainer and MPT