# **PROSPECTUS**

# FOR ADMISSION INTO MASTER OF PUBLIC HEALTH COURSE FOR THE ACADEMIC SESSION 2023-24



### KALOJI NARAYANA RAO UNIVERSITY OF HEALTH SCIENCES, WARANGAL TELANGANA STATE

# KNR UNIVERSITY OF HEALTH SCIENCES::TELANGANA::WARANGAL MPH COURSE FOR THE ACADEMIC SESSION 2023-24

#### **IMPORTANT DATES TO REMEMBER**

1	Date of Issue of Notification	28.07.2023
2	Availability of online Application www.knruhs.telangana.gov.in	From 01.08.2023, 10.00 A.M to 13.08.2023, 05.00 PM.
3	Last date for submission of filled-in applications, along with enclosures to the Head of the Department.	To The Convener, PG Admissions Committee, KNR University of Health Sciences, Warangal.
4	Availability of Hall Tickets to download www.knruhs.telangana.gov.in	21.08.2023
5	Date and Time of Computer Based Entrance Test	27.08.2023 from 02.30 PM to 04.00 PM
	Reporting time at the Entrance test Centre.	1.30 PM sharp.
6	Announcement of Entrance Exam Result	02.09.2023
7	Date of 1st Counseling at IIPH, Hyderabad	To be notified later
8	Date of 2 <sup>nd</sup> Counseling (if any vacancies arise)	To be notified later
9	Commencement of Classes	To be notified later

Note: No further Notification will be issued by the University unless there is change in the schedule. No Individual intimations will be sent.

#### HELP DESK :-

For technical problems	+91 - 9490823776
Regarding eligibility / regulations	+91 - 9490585796

# KNR UNIVERSITY OF HEALTH SCIENCES: TELANGANA, WARANGAL PROSPECTUS FOR ADMISSION INTO MPH COURSE -2023-24

#### **REGULATIONS:**

1. The following are the regulations for admission of students into Master of Public Health course in Colleges affiliated to KNR University of Health Sciences for the academic session 2023-24.

#### 2. Number of Seats:

The number of seats available for admission into Master of Public Health (MPH) Course for the academic year 2023-24 in Indian Institute of Public Health Hyderabad, Survey No. 384, Beside WALAMTARI, Towards Himayath Sagar Main Road, Rajendra Nagar, Hyderabad, Telangana-500030, India, are as follows:-

Competent Authority Quota	Management Quota	Foreign Nationals Quota
30 seats	24 seats	06 seats
(To be filled by the University)	(To be filled by the Management)	(To be filled by the Management)
Candidates in respect of area (Local and Unreserved) as per Presidential Order and GOP 646 dt.10-07-1979	All the candidates in the Common Merit List are eligible.	Candidate should submit NOC / Educational VISA from Ministry of External Affairs, Govt. of India, if they are Foreign Citizens

#### 3. ELIGIBILITY:

The Candidates must satisfy the eligibility criteria as below:

a) Age: There is no age restriction for admission into MPH Course  Women, Men and Transgender candidates are eligible to apply for the MPH Course.  Educational Qualification  The candidate should have passed:  a) Bachelor Degree with at least 50% in any discipline fror recognized University by the University Grants Commission and the Degree awarding University must be member if Association of Indian Universities. If the Degree is acquired from Distance Education Mode it must be recognized by Distance Education Council (DEC) besides recognized by UGC and AIU  b) The percentage will be calculated from the total marks of 1st, 2st, 3st, 3st, 2st, and 1st, 2st, 2st, 3st, 2st, 2st, 2st, 2st, 2st, 2st, 2st, 2		The Candidates must sa	tilisty the eligibility criteria as below:
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e) Physical fitness The candidate shall be medically fit.			
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#### 4. RESERVATIONS:

- 4.1.1 15%, 6% and 29% seats are reserved for SC, ST and BC candidates respectively (A-7%, B-10%, C- 1%, D-7% and E-4%) duly following net group reservation.
- 4.1.2In the event that if any seats reserved for S.T. not being filled up, they will be thrown open to the candidates belonging to the Scheduled Castes and vice-versa.
- 4.1.3 In the event of the candidates from the SC and ST are not being available, these seats shall be allotted to the candidates under open competition.
- 4.1.4 If qualified candidates belonging to Backward Class of particular group are not available, the leftover seats can be adjusted for the candidates of next group. If qualified candidates belonging to Backward Classes are not available to fill up the 29% seats reserved for them, the left over seats shall be treated as Open Competition seats and shall be filled up with candidates of General Pool.

#### 4.2. CERTIFICATE OF CASTE:

- 4.2.1 Scheduled Castes, Scheduled Tribes and Backward Classes candidates shall in support of their claim, have to furnish a certificate in the prescribed form appended to the application. If the certificate is not in the prescribed form the candidate shall not be considered for selection under the reserved quota.
- 4.2.2 The Social Status of the candidates who have applied for the seats reserved for Scheduled Castes, Scheduled Tribes and Backward Classes shall be scrutinized in terms of G.O.Ms.No. 58, Social Welfare (J) Department, dated 12-05-1997.

#### 4.3 RESERVATION IN FAVOUR OF THE LOCAL CANDIDATES

4.3.1 Admission to 85% of Non-Statewide seats in each course of study (Subject / Discipline shall be reserved in favour of the local candidates inrelation to the local area. While determining 85% in favour of local candidate any fraction of a seat shall be counted as one as per the presidential order. The procedure as provided in A.P. Educational Institutions (Regulation of Admission) Order, 1974 as amended from time to time and the procedure indicated in Annexure-III of G.O.P. No.646 Education, dated 10-07-1979 as amended shall be followed in selecting the candidates. The remaining 15% Seats are unreserved seats.

#### 4.4 LOCAL AREA:

- 4.4.1 The part of the State comprising the Districts of Adilabad, Hyderabad (including twin cities) Rangareddy, Karimnagar, Khammam, Medak, Mahaboobnagar, Nalgonda, Nizamabad and Warangal shall be regarded as local area in respect of Osmania University and Kakatiya University area for the purpose of admission.
- 4.4.2 The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as local area in respect of the Andhra University and Nagarjuna University area for the purpose of admission.
- 4.4.3 The part of the State comprising the Districts of Ananthapur, Kurnool, Chittoor, Kadapa and Nellore shall be regarded as local area in respect of S.V. University / S.K. University area for the purpose of admission.

#### 4.5 LOCAL CANDIDATES:

- 4.5.1 A Candidate for admission shall be regarded as local candidate in relation to a local area
  - i) If she studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which she appeared or as the case may be first appeared in relevant qualifying examination.

or

ii) Where during the whole or any part of the 4 consecutive academic years ending with the academic year in which she appeared or as the case may be first appeared for the relevant qualifying examination, she has not studied in Educational Institutions, if she had resided in that local area for a period of not less than 4 years immediately preceding the date of commencement of the relevant qualifying examination, in which she appeared or as the case may be first appeared.

- 4.5.2 A candidate for admission to any course of study who is not regarded as a local candidate under sub-regulation 4.5.1 above in relation to any local area shall
  - If she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to;
  - a) Such local area where she has studied for the maximum period out of the said period of 7 years.
  - b) Where the period of her/his study in two or more local areas are equal, such local area where she/he has last studied in such equal periods

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- ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which she/he appeared or as the case may be first appeared for relevant qualifying examination, she/he has not studied in the educational institution in any local area, but she/he has resided in the state during the whole of the said period of 7 years be regarded as a local candidate in relation to
- a) Such local area where she/he has studied for the maximum period out of the said period of 7 years.

or

b) Where the period of her/his residence in two or more local areas are equal, such local area where she/he has resided last in such equal periods.

#### **EXPLANATION:** (for purpose of this sub-regulation)

- i) "Educational Institution" means a University or any Educational Institution recognized by the State Government, a University or any other competent authority.
- i) "Relevant qualifying examination in relation to admission to any course of study" means the examination, a pass in which is the minimum educational qualification for admission to such course of study.
  - NOTE: The relevant qualifying examination for admission to MPH course is recognized Under Graduate Degree. The question whether the candidate is a local candidate or not will be determined with reference to her/his first appearance in the Final Under Graduate Degree Examination
- ii) In reckoning the consecutive academic year during which a candidate has studied any period of interruption of her study by reasons of her failure to pass any examination and any period of her/his study in a statewide University or a statewide educational institution shall be disregarded.
- iv) The question whether any candidate for admission to any course of study has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of her parent or quardian.
- While determining under sub-regulation 4.3.1 the number of seats to be reserved in favour of local candidates, any fraction of seat shall be counted as one, provided that there shall be one unreserved seat.
- 4.7 If a local candidate in respect of a local area is not available to fill any seats reserved or allocated in favour of local candidate in respect of that local area such seats shall be filled in as if it had not been reserved appeared for the Final Under Graduate Degree examination. Those who did not qualify as local candidate under sub-regulation 4.5.1 (i) or 4.5.2 (i) but claim to qualify by virtue of residence shall produce a certificate issued by an officer of the Revenue Department not below the rank of Mandal Revenue Officer independent charge of subtaluk/Mandal in the form annexed to G.O.P.No.628, Education, dated 25-7-1974 appended as Annexure I
- 4.8 The applicant who claims to be local candidate with reference to sub-regulation 4.5.1 (i) or 4.5.2 (i) shall produce in the form of study certificate/certificates issued by the Head of the Educational Institution / Institutions concerned indicating the details of the year or years in which the candidate has studied in educational institution in such local area for a period of not less than 4/7 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first

- **4.9** The following categories are eligible to apply for admission to the 15% of unreserved seats.
  - 4.9.1 All candidates defined under Regulation 4.5.
  - 4.9.2 Candidates who have resided in the state for total period of ten years excluding period of study outside the State, or either of those parents have resided in the State for a total period of ten years excluding period of employment outside the state.
  - 4.9.3 Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi Public Institutions in the State.
  - 4.9.4 Candidates, who are spouses of those in employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or a University or other competent authority and similar other quasi Government institutions within the State.
  - 4.9.5 Candidates who are employed in the State Government undertakings, Public Sector corporations, Local Bodies, Universities and other similar quasi-Public institutions within the State.
  - 4.9.6 Candidates who are spouses of the local candidates as per Regulation 4.5.
  - **N.B.**: Relevant certificates must be attached to the application in respect of their claim, in respect of residence. The certificate should be obtained from the Revenue authorities not below the rank of Mandal Revenue Officer/Tahsildar.

#### 5. DURATION OF THE COURSE:

The duration of the course shall be two years with four semesters of 6 months each, including two months internship during the  $2^{nd}$  semester. During Internship, the students undergo 2 months field training and submit internship report. The dissertation will be undertaken in  $4^{th}$  semester and report shall be submitted.

#### 6. APPLICATIONS:

**6.1** The online application form will be available on the website <a href="https://www.knruhs.telangana.gov.in">www.knruhs.telangana.gov.in</a> from 01.08.2023, 10.00 A.M to 13.08.2023 upto 5.00 P.M.

**Note:** The candidates are advised to take a print out of the prospectus / instructions to fill the application form from the website <a href="www.knruhs.telangana.gov.in">www.knruhs.telangana.gov.in</a> before proceeding to fill the application form.

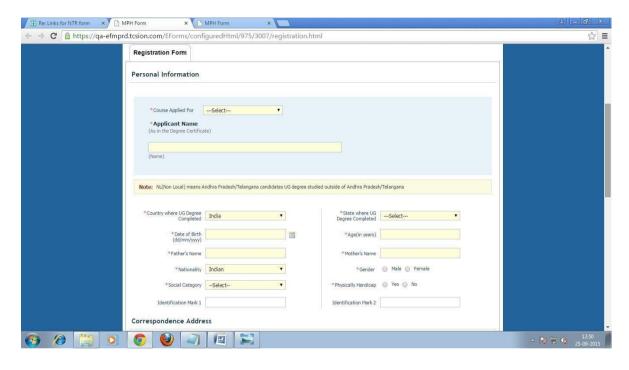
6.2 The candidate should fill the online application form available in the Website with the data required-for, through internet. The online application form can be filled through any computer with internet connection (home/internet café/net center). The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates, Scanned Photo and Signature in the .jpg/.gif format separately (as shown below) (step-1) and ready to enter his/her correct data and upload the photo and signature after the payment of application fee through Online.

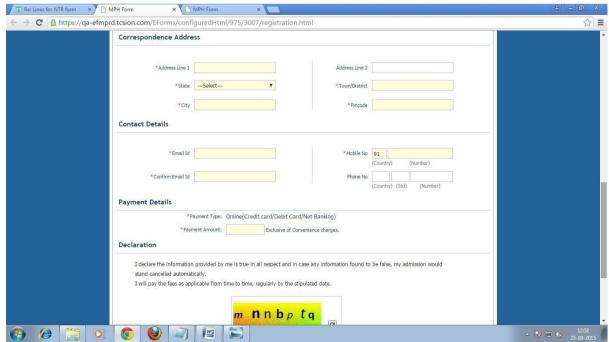
#### 6.2.1 Procedure of filling online application and Procedure for online payment:

In order to register for the Computer Based (Online) Entrance Test for MPH Course, the candidates need to visit the websites <a href="https://www.knruhs.telangana.gov.in">www.knruhs.telangana.gov.in</a>.

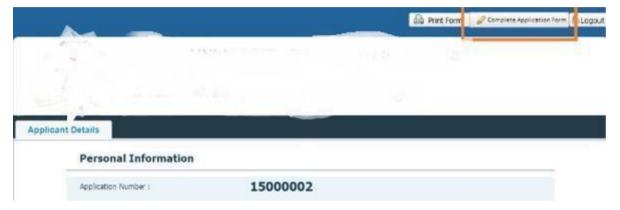
- 1. The fee can be paid through Debit card / Credit card or Net Banking
- 2. The fee paid by the applicants is not refundable under any circumstances.
- 3. Read the Notification, Prospectus / Regulations carefully.
- 4. Keep all the following documents during the posting of data through online:
- (a) Date of Birth Certificate (SSC or equivalent)
- (b) Study certificates from 9th class to Degree
- (c) For competent authority quota seats, in case of candidates obtained Degree or equivalent from outside the State of Telangana / Andhra Pradesh, 10 years residence certificate of father / mother / Spouse issued by Competent Authority indicating years of residence is required and other relevant certificates if any in support of eligibility as per Presidential order.
- (d) All marks memos from 1st year to final year Degree.
- (f) Scanned Photo (80 kb in size).
- (g) Scanned signature

- (h) Category certificate, if applicable.
- (i)Council Registration Certificate, if applicable.
- (j) Credit card / Debit card.
- 5. Visit website through Internet Explorer (7.0 to 9.0) or Mozilla Firefox (14 to 25) or Google Chrome(20 to 31) to fill the application form.
- 6.2.2. Fill all the details in the registration form,





- 1. Post Submit you will be redirected to payment page.
- 2. Please complete your payment.
- 3. Post payment you will get application number and password(DD/MM/YYYY) to your registered mail id and mobile number and you will be redirected to application page.
- 4. Please click on complete your details to complete the application form.
- 5. Post completion take printout of application form.
- 6. You can login with user id(application number) and password(DD/MM/YYYY) to application from take printout in the timelines given.



#### 6.2.3 HOW TO SUBMIT APPLICATION

 After Online payment of application fee you will be redirected to application page, click on complete application to complete the application details and submit. Also, You can click on application form link provided in the website and login with Application No as USER ID and Date of Birth (DD/MM/YYYY) as password(Example: 02/10/1984) to proceed for the application submission. The USER ID and password also shared through E-Mail and SMS after successful registration



### Kaloji Narayana Rao University of Health Sciences

	LOGIN	
er Login		
Application Numb	er/User Id	
Password (DOB in format do	mm/yyyy)	

6.2.4 After Logging in, candidate can view the details she/he filled in the previous form. To continue completing the Application form candidate needs to click on Complete Application Form button on top right corner of the screen.

On clicking of the complete application form button, the main application form will be opened for completion of all the remaining information.

All the fields marked with '\*' are compulsory in the form.

- 6.2.5 The candidate will be allowed to take a copy of printout at any time, but editing/ adding information is not allowed once the application is submitted.
- 6.2.6 The main application form is consisting of 3 tabs (General Information, Qualifications, Marks & Declaration) to collect all the required information. The sample screenshot is as below:



#### Kaloji Narayana Rao University of Health Sciences

#### **Application Form**

Note: Kindly use Internet Explorer(version 9 to 11) or Mozilla Firefox(14 to 48) or Google Chrome(20 to 52) to fill in the Application Form.

Fill in the details and click on Next to proceed.

Fields marked with \* are mandatory.

Values entered in Form, once submitted can not be edited.

Please remember your Application Number & DOB given in the application form for downloading the Hall ticket.

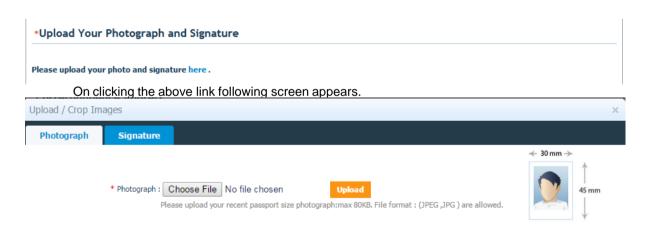
Please have the Scan Copy of Photo and Signature Separately.

If the candidate is Non-Local, 10 Years residence proof of either the parent or candidate excluding the study period should be submitted to university with the application.

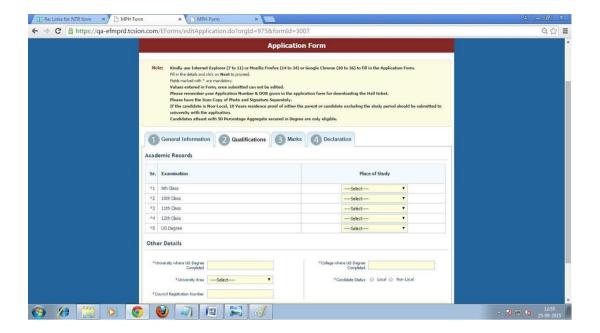
For in-service candidates three years of regular service shall be calculated as on 31st-July-2016.

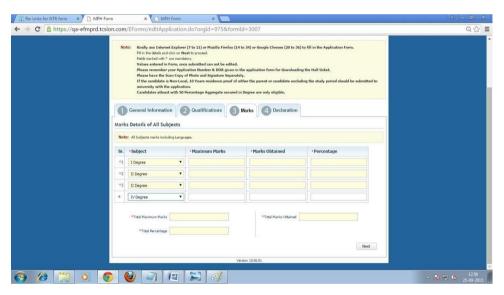
6.2.7 Sample Screen Shots for uploading Photo with Signature.

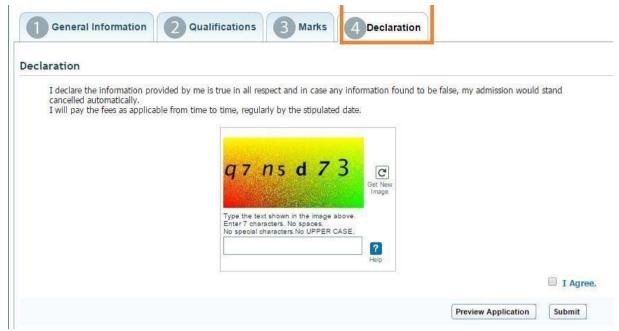
The applicant has to upload his/her Photo and Signature in the prescribed format by clicking on the below link on the General Information tab in the application form.



- 6.2.8. Click on the choose file buttons to upload the photos from local machine. Only .jpg/.jpeg images can be uploaded which are maximum 80kb in size each.
- 6.2.9 Then click on Signature tab and similarly upload the signature from local machine. Then close the upload photo and image screen to come back to the original form.
- 6.2.10 Click next to fill the remaining information on Qualifications and Other Details tabs.







- 6.3 After completing the data entry in all pages of the online application and after submitting the data through online, the candidate should take the print-out of the filled-in online application form. The Candidate should note the Barcode application number which appears on the printout of application for future reference.
- **6.4** The candidate should paste a recent passport size photograph in the space provided in the print out of online application form. The Photo should be attested by Gazetted Officer/ Principal of the College (identical to the photo that used for scanning)

#### 6.5 Registration Fee:

The registration fee is Rs. 4,000/- (Bank transaction charges extra) for OC/BC categories and Rs.3,000/- (Bank transaction charges extra) for SC/ST categories and Rs.6,000/- (Bank transactions charges extra) in respect of candidates from Other State or Outside the Country.

**Verification Fee:** The candidates who acquired their Under Graduate Degree outside the State or Country/Abroad applying for Entrance Test for admission into MPH course under this University, shall pay a verification fee of Rs.7,000/- for degree certificates acquired Abroad and Rs.5,000/- for the degrees acquired outside the State.

- 6.6 The candidate should sign at the declaration area in the print out of the online application form and also put left hand thumb impression at the space provided without fail.
- 6.7 LAST DATE FOR SUBMISSION OF PRINTOUT OF FILLED-IN ONLINE APPLICATION FOR REGISTRATION ALONG WITH ENCLOSOURES IS 1 4 .08.2023 upto 5.00 P.M.
- The candidate should submit the print-out of the filled-in online application along with the attested copies of required certificates to <a href="The Convener">The Convener</a>, PG Admissions Committee, KNR University of Health Sciences, Telangana, Warangal either by post or in person on or before <a href="5.00">5.00</a> PM on <a href="14.08.2023">14.08.2023</a>. The candidate shall clearly super scribe on the cover name of the course applied for "KNRUHS MPH ET-2023".
- Application forms received without copies of the required certificates, incomplete applications, without signing declaration, applications received after last date and time, will stand automatically rejected. Postal delay or loss in transit will not be condoned. Application forms of ineligible candidates will be summarily rejected.
- **Note**: 1)The candidature of the applicant will not be considered for MPH ET-2023 unless the print-out application form is submitted to the University along with the requisite enclosures on or before the cutoff date. The University holds no responsibility for postal delays / Loss in Transit.
  - 2) The Entrance test committee is taking every precaution to grant eligibility to all the eligible candidates who have fulfilled all Statutory Regulations to appear for MPH ET 2023 and registered by enclosing all the documents including payment of fee. If the candidate faces any technical difficulty while submitting the online application contact No. 9490585796.

- 3) If the candidate is unable to download the Hall Ticket during the scheduled notified time, the candidate has to represent in **person only**, giving the particulars of name of the candidate, application No., particulars of fee payment and nature of difficulty before **01:00 PM on 26.08.2023** to the Registrar, KNRUHS. No other mode of representation will be considered. Representations received after **01:00 PM 26.08.2023** will not be entertained. The candidates are advised to represent to the University in person for redressal of the grievance, if they fulfill all eligibility conditions to appear for the Computer Based entrance test. Representations for alteration, category, area, will not be entertained.
- 7. **HALL TICKETS:** The eligible candidate shall download the Hall Ticket through online from **10.00 AM on 21.08.2023** from the link given in the website <u>www.knruhs.telangana.gov.in</u> by entering his/her Application Number and Date of Birth in (DD/MM/YYYY) format.

Ex: 1. Login ID : Application Number

2. Password: **DD/MM/YYYY** (date of birth)

Ex. If the Date of Birth of the candidate is 03<sup>rd</sup> January, 1980 enter as 03/01/1980.

University is taking all precautions for issue of Hall Tickets to all eligible candidates. In case if any candidate who fulfilled all stipulated conditions and not able to download the Hall Ticket, such candidates are advised to meet the convener, PG Admissions Committee / Registrar, KNR University of Health sciences, Warangal at least one day before commencement of Entrance Test by submitting all particulars such as applications number, date of birth, Xerox copy of application and postal receipt etc., University will not be held responsible for complaints received through mail or any other mode or complaints received in any form after the Entrance Test is over.

#### 8. ENTRANCE TEST:

- 8.1 Computer Based (Online) Entrance Test will be conducted for admission into the MPH Course.
- 82 The Entrance Test will be conducted on <u>27.08.2023 from 02.30 PM to 04.00 PM</u> at Hyderabad at the centre mentioned in the Hall Ticket.
- **8.3** Entrance Test shall consist of 100 multiple choice questions. The details of syllabus for Entrance Test are given at Rule No.**8.6**.
- **8.4** The duration of Examination is 90 minutes.
- **8.5** All the questions will be of one best / correct response type having four alternatives.
- **8.5.1** Each answer with correct response shall be awarded one mark.
- **8.5.2** There is no negative mark for incorrect response.
- **8.5.3** Zero mark will be given for the questions not answered.
- **8.5.4** Choose the most appropriate answer.
- **8.5.5** All eligible candidates shall appear for Entrance Test. Only the candidates who qualify in the Entrance Test are eligible for admission.
- **8.5.6** The merit list for the qualified candidates shall be prepared on the basis of marks obtained in the Entrance Test subject to **Regulation-10**.
- 8.5.7 Minimum marks required to qualify in the Entrance Test shall be as per Regulation 3(d).
- **8.5.8**The answer key will be released and objections if any should be sent to the Registrar, KNR University of Health Sciences, Telangana Warangal by e-mail <a href="mailto:knruhswgl15@gmail.com">knruhswgl15@gmail.com</a> in the prescribed proforma vide annexure—V of the regulations before the date and time specified.

**NOTE:** Mere permission to appear for the Entrance Test is not a guarantee for admission, unless he/she fulfills all the criteria as laid down in prospectus at the time of counseling.

#### 8.6 Syllabus for Entrance Test

Test paper Comprises of  $\underline{Part - A}$  &  $\underline{Part - B}$ .

The syllabus for each part is as follows:-

	•	Total				
	Family & Behavioral sciences	-	5			
•	Primary Health Care	-	5			
	Family Planning & Contraception measures	-	5			
	Maternity & Child Health (MCH)	-	5			
	Non – Communicable diseases (NCD)		5			
Part-A:	Communicable diseases (CD)	-	5			

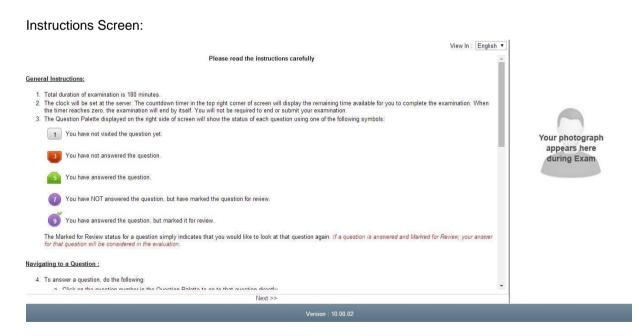
Part-B:	General Knowledge		-	20
	Basic Statistics		ı	5
	Epidemiology		ı	5
	Demography		ı	5
	Nutrition		ı	10
	Sanitation & Hygiene		ı	5
	Environmental Health		-	10
	National & International Health agencies		1	5
	Population policy		-	5
		To	otal	70

Sample screenshots for the Online examination are as below:

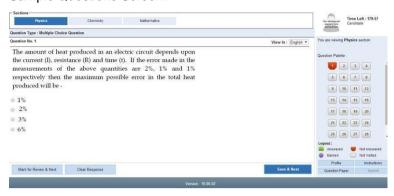
#### Login Screen:



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#### Sample Questions Screen:



#### 8.6.1 ENTRANCE TEST - GENERAL INSTRUCTIONS - DO'S AND DON'T'S

- **8.6.2** Candidate should report at the test venue one hour before the start of the test. No entry will be permitted after 01.30PM. i.e., commencement of Examination process.
- **8.6.3** Candidates taking the Entrance Examination will be subjected to thorough frisking before being allowed into the hall at the stipulated time.
- **8.6.4** Biometric finger print and image capture will be done for every candidate on the day of Examination inside the Examination hall by the authorized personnel.
- **8.6.5** Carry only Hall Ticket and original ID inside the hall. No candidate will be allowed to take the examination without producing the valid Hall Ticket and photo ID. The candidate has to submit a copy of Hall Ticket and photo ID to the invigilator. Therefore candidates are advised to attend with copies of Hall Ticket and photo ID.
- **8.6.6** The Examination will be Computer Based (Online) Test. Check the seating plan and identify the room/lab allotted as per his/her hall ticket number.
- **8.6.7** Candidates are not allowed to carry any Text materials, Printed or Written, bits of papers, envelope or any other materials except the Hall Ticket and Photo ID inside the Examination Hall.
- **8.6.8** Pens, Pencils, Calculators, Electronic Digital Watches, Cellular phones, Pagers or any other Electronic gadgets are not allowed inside the examination hall.
- **8.6.9** A bell will be rung at the beginning of the Examination and at the closing time.
- 8.6.10 The Candidate must sign in the attendance sheet at the appropriate place and affix the left index finger impression against the appropriate column of the attendance sheet. Photo Copy of Hall Ticket and Photo ID to be handed over to the invigilator. Failure to comply to this requirement will lead to the annulling of his candidature without any prior intimation.

#### 9 UNFAIR MEANS IN THE ENTRANCE TEST:

- 9.1.1. Hall Ticket is not transferable. Hall Ticket should not be tampered.
- 9.1.2. A person should not Impersonate a candidate.
- 9.1.3. Except Hall Ticket & Photo ID, candidate should not possess any Pen, Pencil, Papers, Books or Notes or Written notes or any type of Electronic gadgets like Pagers, Cell Phones, Computers, Calculators, Bluetooth etc., on her/his clothes, body or table or chair, in to the examination Hall / Centre.
- 9.1.4. Candidate should not talk to another candidate or person inside or outside the examination hall without permission of the invigilating staff.
- 9.1.5. Candidate should not show his/her Monitor to another candidate or he/she should not receive, attempt to receive help from any source, including consulting books, notes or papers or any other matter outside the exam hall or has given help or attempted to give help.
- 9.1.6. No candidate will be allowed to leave the examination hall before completion of 1½ hour after commencement of the examination.
- 9.1.7. On completion of answering the questions, he/she should seek permission of the invigilator and leave the hall, only after handing over copy of Hall Ticket and Photo ID to the invigilator.

#### 9.2 Violation of any one or all of the above instructions will be considered as malpractice.

- 92.1. Any candidate resorting to malpractice in the Entrance Examination will have his/her examination invalidated and will be disqualified from appearing for PG Entrance Examination for the next 3 years.
- 922. If a person impersonates a candidate, he/she will be disqualified from appearing for any Entrance examination for five years and if he/she is not on university rolls, will not be admitted to any course for five years and the criminal case will be lodged against him/her in the police station, the candidate who is impersonated also will be disqualified for 5 years.
- 92.3. Any items such as Calculators, Pagers, Cell Phones, Computers, Bluetooth or any other electronic gadget found with candidate will be seized and will not be returned.

#### 10. BASIS FOR PREPARATION OF MERIT LIST:

1st Criteria - Marks obtained in the Entrance Test

2nd Criteria - Marks obtained in the Part-A of entrance test. Higher marks candidate to be

given preference.

3rd Criteria - Date of Birth - Older candidate to be given preference.

In case of equality of ranks after application of first ranking criteria, the second ranking criteria shall be applied. In case of persisting equality of ranks after 2<sup>nd</sup> criteria, the 3<sup>rd</sup> ranking criteria i.e., age shall be taken into consideration and the older candidate shall be given higher place in the merit list.

#### **10.2 ENTRANCE TEST RESULTS:**

The list of provisionally successful candidates along with their marks, categories and ranks shall be notified in press and at the college(s) and KNR University of Health Sciences Office, Warangal.

#### 11. PROCEDURE OF SELECTION:

Master merit list shall be prepared on the basis of marks obtained at the Entrance Test and selections shall be made subject to the Government Orders issued from time to time and procedure of reservation prescribed in the regulations for both Competent Authority Quota and Management Quota.

#### 12.1 COUNSELING PROCEDURE:

#### For Competent Authority Quota:-

- 12.1.1 The University shall constitute a Selection Committee.
- 12.1.2 The venue of selections shall be notified by KALOJI NARAYANA RAO UNIVERSITY OF HEALTH SCIENCES, Warangal.
- 12.1.3 All the Qualified candidates at the MPH Entrance Test 2023-24 may attend the counseling
- 12.1.4 The Selection Committee shall provisionally select the candidates as per these regulations from among the candidates who qualified in the Entrance Test and as per merit list.
- 12.1.5 The candidates shall submit their option to the Selection Committee. The Selection Committee will select the candidates as per the Admission Regulations and Government Rules from among the candidates who physically present themselves and submitted their options. The list of provisionally selected candidates will be displayed and the provisional selection intimations will be issued to the selected candidates. The selection will be made only from among the candidates who physically present themselves when their Hall Ticket numbers are called out in order of merit.
- 12.1.6 Claims of the candidates will not be considered if they are absent when called at the time of selection. If a candidate on merit is absent for selection when she/he is called, then next in the merit would be selected. The selected candidates shall submit their original certificates to the selection committee.
- 12.1.7 The candidates shall be called to appear before the Selection Committee one after another and they shall not enter the selection committee room in groups. Any person who obstructs the proceedings of the Selection Committee or otherwise misbehaves or causes disturbance at the Selection Committee meeting will be liable for disciplinary action as may be taken by the University.

- 12.1.8 The Selection Committee shall have power to review the provisional selection in case of any errors, misrepresentation, fraud or glaring injustice. In all matters relating to selections and admissions the decision of the Selection Committee shall be final and binding on the candidates and selections cannot be guestioned after admissions are closed.
- 12.1.9 If a candidate after choosing the subject fails to pay fees or after paying the fees fails to submit the bond, her/his selection stands cancelled automatically.
- 12.1.10 Vacancies will be filled by the Selection Committee on the dates as per schedule.
- 12.1.11 After first selections if any vacancies, will be open to all the candidates with merit order below the merit order of the candidate who vacated the seat for that specialty, in that area and also candidate who were absent in the earlier selection.
- 12.1.12 The provisional selection shall be subject to the condition that the candidates satisfy the Principal about the correctness of certificates given in the application form and also about the eligibility.
- **12.2 For Management Quota and Foreign Nationals**: As per Govt. Orders issued from time to time.

#### 13. POWERS OF SELECTION COMMITTEE:

- 13.1 The whole process of admission of candidates into MPH course shall be made under the general supervision and guidance of the Selection Committee, constituted by the University.
- 13.2 The Selection Committee shall select candidates in accordance with the provisions of these regulations. The Committee is empowered to take such steps as it considers necessary for early completion of the selection.
- 13.3 The Selection Committee shall have power to review its decision and either admit or cancel the admission.

#### 14. VACANCIES:

Vacancies if any caused due to failure to join or cancellation of admission or demise of the candidate etc., before the closure of admissions shall be filled by the Admission Committee in accordance with the regulations.

#### **15. JOINING TIME:**

The selected candidates shall join the institution concerned within the specified date along with the original certificates and documents required. No request shall be entertained for extension of time under any circumstances. Failure to join the course in time shall automatically result in cancellation of the seat.

#### 16. CLOSURE OF ADMISSIONS:

Admissions shall be closed on 31st December of every calendar year.

#### 17. VERIFICATION OF DOCUMENTS:

- 17.1 The Principal of the College shall verify the authenticity of the documents. If satisfied shall direct the candidate to pay the fees etc., immediately.
- 17.2 All original documents and declarations shall be preserved in the safe custody of the Principal of the college in order to facilitate any enquiry in future.

#### 18. FEES:

# **18.1 TUITION FEE:** All the candidates selected are required to pay the <u>tuition fee as</u> <u>prescribed by the Government from time to time.</u>

In respect of Private Public Health College tuition fee is as given below as per G.O.Ms.No.58 HM & FW (C1) Dept., dt.10-07-2015 and as amended from time to time.

Competent authority seats	Rs.2,25,000/- per two years per student
Management Seats	Rs.2,55,000/- per two years per student
Foreign Graduates	\$ 6000 per two years per student

18.2 All the selected candidates shall pay the following fee in the form of crossed demand draft drawn on ANY NATIONALISED BANK in favour of Registrar, KNR University of Health Sciences payable at Warangal along with the bond. The fee once paid shall not be refunded under any circumstances.

Competent Authority Quota	Management Quota	Foreign Nationals
Rs. 17,700/-	Rs.22,700/-	Rs.27,700/-

As per the University rules it is hereby notified that the students who acquired their UG Degree at outside the state or abroad, got their certificates registered by the concerned statutory bodies like, MCI, DCI, INC, CCIM, CCH etc., and seeking admission into PG courses notified by this University, shall pay a <u>verification fee</u> (Rs.7,000/- for degree certificates acquired abroad and Rs.5,000.- for the degrees acquired outside the state) while applying for admission to any PG courses as per the admission notification issued by KNR UHS, Warangal.

#### 19. POWERS OF THE HEAD OF THE INSTITUTION:

- 19.1 Not with standing anything contained in these regulations, the Head of the Institution may, at any time either suo-moto or on an application made by any person, after due and proper enquiry, if he/she is satisfied that the candidate has furnished incorrect information or enclosed false certificates or fraudulently obtained admission, may, for the reasons to be recorded in writing, by order, cancel her admission, provided that no such admission shall be cancelled without giving a reasonable opportunity for showing cause as to why her/his admission should not be cancelled.
- 19.2 Against any such order of the Head of the Institution an appeal shall be with the Registrar, KNR University of Health Sciences.

#### 20. POWERS OF THE KNR UNIVERSITY OF HEALTH SCIENCES:

The KNR University of Health Sciences may either suo-moto or on application made to them call for to examine the records relating to any selection or admission or cancellation thereof, made by the concerned authority for the purpose of satisfying themselves as to the correctness, regularity or propriety of such order in relation thereto as they deem fit, including cancellation of the selection already published or admission already made provided that the University may, before cancelling such selection or admission give an opportunity to the authority and to the person effected to show-cause against such cancellation.

#### 21. FINALITY OF SELECTION:

All selections made under these rules shall be subject to any general rules or orders that may be made by the KNR University of Health Sciences/ Government from time to time.

#### 22. DEPUTATION:

Regular inservice candidates of Telangana / Andhra Pradesh Medical and Health Services shall be on deputation if the respective Directorates deputed.

#### 23. BOARDING AND LODGING:

- 23.1 All should adhere to the institutional rules and violation of rules will be viewed seriously.
- 23.2 The candidates have to pay the fees towards their food if they reside in the hostel along with other fees as prescribed from time to time.

#### 24. RULES and REGULATIONS FOR Break of study and re-admission:

Every student shall attend all the theory/practical/clinical classes on working days. [Ch.VI, Statues, Ordinances and regulations) Section 33 of KNRUHS act1986].

- i. Break of study means any absence more than 3 months during the course of study.
- ii. 3 months for this purpose is a period of 91 days (ninety days) to be recorded from the date of absence irrespective of the number of days in one calendar month
- iii. For all practical purpose only two types of break of study is allowed.
  - a. Less than 3 months of break (as per definition).
  - b. More than three months of break but less than the twice the number of year of study of particular course.
  - Ex. i. For MBBS/BDS twice the number of years of study is 9 years.
    - ii. For MPH Course is 4 years
- iv. If the candidate is on Break of study for two spells in an academic year of a particular course the candidate is deemed to have been discharged from the course of study . One cannot apply for condonation of the break
- v. Only two spells of break of study for the entire duration of the course is permitted. During second spell of break study even if the break of study is less than 90days, permission must be obtained from the University and that spell of Break shall also be conducted as second spell of break.
- vi. For less than three months of break, the Principal/Dean of the college can permit to rejoin in to the course under intimation to the University.
- vii. If the break of study is more than three months the candidate has to apply to the university through the Principal /Dean of the college. The University can give permission to the candidate to complete the course within twice the years of the study of the particular course.
- viii. Candidates who are absent for a continuous period of one year or more without permission, shall be deemed to have forfeited the admission into the course and the studentship shall stand cancelled without any future notice.

University regulations from time to time are applicable in this regard.

#### 25. AGREEMENT BOND:

All the candidates joining the MPH course shall execute a bond on non judicial stamp paper of value of Rs100/- as prescribed in Annexure II to the regulations to ensure completion of the prescribed period of study or in default to pay Rs.50000/- (Rupees Fifty Thousand only) by remitting the amount in favour of the Registrar, KNR University of Health Sciences, Warangal payable at Warangal and submit the receipt to the Principal of the respective College and the Principal shall relieve the candidate.

#### **26. LEAVE:**

Each year students will be permitted to avail 30 days leave. No Post Graduate is allowed to go on leave more than 8 days at a stretch. In case the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave or unauthorized absence is beyond 30 days in a year the study period of the candidate will be extended to the extent of such period. No other leave is permitted.

#### 27. UNIFORM:

All the candidates are expected to wear the Uniform on duty prescribed by the Uniform College

#### 28. COURSE OF STUDY:

The candidates admitted into MPH course shall pursue the study in accordance with the syllabus prescribed by the KNR University of Health Sciences Telangana, Warangal.

#### 29. EXAMINATIONS:

The candidates shall have to appear for such examinations as prescribed by the University from time to time.

#### **ANTI RAGGING ACT**

Ragging is prohibited in the Educational Institutions in the state of AP vide Act No.26 of 1997, dt. 21-8-1997. The Anti raging Act is placed on the Website of the University for information.

Note: 1. The selections will be made to the above colleges as per affiliation orders by the KNR UHS, for the academic year 2023-24

2. The No. of Seats available will be displayed at the time of counseling.

WARANGAL Sd/-

Date: 28.07.2023 REGISTRAR

#### CHECK LIST FOR SUBMISSION OF APPLICATION FOR REGISTRATION OF APPLICATION:

- 1. Paste Passport size Photograph and get it by attested gazetted officer.
- 2. Sign in the declaration area.
- 3. Address and super scribe the cover
- 4. Enclose the Documents

#### DOCUMENTS TO BE SUBMITTED ALONGWITH APPLICATION FORM IN THE FOLLOWING ORDER:

- 1. Attested copy S.S.C Marks Memo
- 2. Attested copy Intermediate Marks Memo
- 3. Clear and legibly typed and attested by Gazetted Officer or clearly visible attested Xerox copies of <u>all</u> marks statements from 1st to Final year Degree Course.
- 4. Attested copy of Certificate of Registration with the respective Council, if applicable.
- 5. Attested copy of Provisional or Original Degree Certificate of qualifying exam.
- **6.** If the candidate studied Under Graduate Degree from Distance Education, should submit the residence certificate issued by Competent Authority for that studied period of study.
- 7. Attested copy of Study Certificates from 9th Class to Degree
- **8.** If the applicant has not studied qualifying exam in the state shall submit following certificates as per regulation 4.8.1 to 4.8.6 whichever is applicable to the applicant as in Annexure IV.
  - a) 10 Years Residence Certificate of the candidate in the State of Telangana / A.P. (OR)
  - b) 10 Years Residence Certificate of either of the Parents/Spouse (Certificate of relationship also shall be enclosed)
- Social Status Certificate (Fresh / Permanent caste Certificate as in the application form proforma Annexure - I)
- 10. Candidates who have studied in the state of Telangana/ Andhra Pradesh.
  - a) if the candidate has studied in any educational institution, study/bonafide certificate from VI to Intermediate (Govt. ZPH/Private School or College) shall be submitted.
  - b) A candidate who has studied in 2 or more institutions in various place in Telangana / Andhra Pradesh, Study bonafide certificate from VI to intermediate (Govt./ZPH/Private School or College) in those places shall be submitted.
  - c)A candidate who has not studied a class in any school / institution, a residence certificate for that period only shall be submitted.
  - d) Candidate who have not studied in any school/ college in the state of Telangana/ A.P, but resided in Telangana / Andhra Pradesh private study in Telangana / Andhra Pradesh seven years residence certificate mentioning the period of residence preceding the qualifying examination (6th to Inter) by the candidate claiming eligibility as a local by virtue of residence shall be submitted.
- **11.** Candidates who have studied in the institutions outside the State of Telangana / Andhra Pradesh have to submit 10 years residence certificate of the either of the parents issued by MRO to claim seats under unreserved category.
- **12.** Service Certificate issued by competent Authority for service candidates and for private sponsored candidates the sponsorship certificate issued by the concerned authority of the private Institution.

## Note: 1. APPLICATIONS SUBMITTED WITHOUT THE ABOVE REQUIRED DOCUMENTS SHALL STAND REJECTED AUTOMATICALLY.

- ALL THE ORIGINAL CERTIFICATES SHOULD BE PRODUCED AT THE TIME OF SELECTION.
- 3. ORIGINALS WILL BE RETURNED TO THE CANDIDATES ONLY AFTER COMPLETION OF COURSE OR AT THE TIME OF RELIEF EITHER BY RESIGNATION OR BY COMPLETION OF THE COURSE AS PER REGULATIONS.

#### **IMPORTANT INSTRUCTIONS TO THECANDIDATES**

- Hall Ticket issued to the candidate is an important document. It should be preserved carefully until the admissions are closed.
- 2. Hall Ticket is not transferable. Any tampering of hall ticket will automatically lead to the disqualification of the candidate.
- Candidate should report at the test venue one hour before the start of the test. No entry will be permitted after commencement of process of Online Examination i.e. after 01.30PM
- 4 Candidates taking the Entrance Examination will be subjected to thorough frisking before being allowed into the hall at the stipulated time.
- 5. Biometric finger print and image capture will be done for every candidate on the day of Examination inside the Examination hall by the authorized personnel.

- 6. Carry only Hall ticket and original ID inside the hall. No candidate will be allowed to take the examination without producing the valid Hall ticket and photo ID. The candidate has to submit a copy of Hall ticket and photo ID to the invigilator. Therefore, candidates are advised to attend with copies of Hall ticket and photo ID.
- 7 The Examination will be Computer Based (Online) Test. Check the seating plan and identify the room/lab allotted as per his/ her hall ticket number.
- 8 Candidates are not allowed to carry any Text materials, Printed or Written, bits of papers, envelope or any other materials except the Hall Ticket inside the Examination Hall.
- 9 Pens, Pencils, Calculators, Electronic Digital Watches, Cellular phones, Pagers or any other Electronic gadgets are not allowed inside the examination hall.
- 10 A bell will be rung at the beginning of the Examination and at the closing time.
- 11 The Candidate must sign in the attendance sheet at the appropriate place and affix the left index finger impression against the appropriate column of the attendance sheet. Failure to comply to this requirement will lead to the annulling of her/his candidature without any prior intimation.

# PROFORMA OF RESIDENCE CERTIFICATE ANNEXURE - I

it is r	iereby Certified :									
a)	That								Son/Dauថ	ghter of
							a cand	idate for a	dmission to th	he MPH
cours	se appeared	for t	he fi	irst	time	for	the	Under	Graduate	Degree
				Exan	nination	(b	eing	the mini	mum qualify	ing
exan	nination for adm	ission t	o the	cours	e mer	ntioned	above	e) in		(month)
	(year).									
b) T	hat in the 4/7 yea	rs immed	diately p	oreced	ling the	comm	encem	ent of the	aforesaid ex	amination
he/sł	ne has resided in t	he follow	ing plac	e/plac	es fallir	ıg withi	in the lo	ocal area i	n respect of l	Jniversity,
name	ely									
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	he above candidat								·	
para	graph @ 4(1), 4(2)	) of the A	Andhra	Prade	sh Edu	cationa	l Institu	itions (Reg	gulation of Ac	dmissions)
Orde	er, 1974 as amende	d. (refer i	rule 4.6	of Re	gulation	s)				
					Offic	er of R	Revenue	Departme	ent not below	the
	Office Seal				rank	of Man	dal Rev	enue Offic	er independe	nt
					char	ge of M	landal a	area.		
	@ Score off the one	es not app	licable, A	Andhra	(Nagarju	ına) / Os	smania (	Kakatiya) / 3	Sri Venkateswa	ara.

Note: This is to be produced by candidate claiming eligibility on the basis of residence.

### **ANNEXURE - II** (Non Judicial Stamp Paper for Rs.100/-)

l,selected for MPH Course in	Indian Institute of Public Health, Hyderabad for
the academic year 2023-24 do hereby undertake to c	omplete the said course as per the requirements
of the Institute. In the event of my leaving the stu	udies after joining, I, undertake to pay to the
University a sum of Rs.50,000/- (Rupees Fifty Thou	usand only) and refund the amount received as
stipend, if any, up to that date.	
Date: Candidate.	Signature of the
Signed by the above bounden in the presence of:	
WITNESS:	SIGNATURE OF THE SURETIES
1. Signature Name & Address in Full.	1Name & Address in Full.
2. Signature Name & Address in Full	2Name & Address in Full.
N.B.: 1. The Bond format shall be typed on the Non 2. Sureties should be of two permanent Gaze (refer rule 25 of Regulations)	

# ANNEXURE – III DECLARATION

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affiı	rm and	sinc	ere	ely s	tate	e as	s fo	llow	/s:																			
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(Re	fer rule	24)																										

#### **ANNEXURE - IV**

#### PROFORMA FOR RE-ADMISSION

1.	Name of the student	:					
2.	Name of the course and period of study	:					
3.	Name of the College	:					
4.	Date of joining the course	:					
5.	Duration of break of study	:	From:	To:			
6.	Details of examinations appeared &	:					
	Subjects passed						
7.	Reasons for the period of break of study	:					
	of the course (Evidence should be produce	ed)					
8.	The details of previous break of study	:					
	(Enclose Xerox copy of the permission						
	Order of the University, if any)						
9.	Whether any disciplinary case is pending	:					
10.	Whether the candidate has registered with	:					
	this University, if so furnish the Regn. No.						
11.	Whether the candidate has paid the	:	DD.No:				
	Prescribed fee for readmission sought		Date:				
	For (Furnish the details)		Bank:				
	(Processing fee: Rs.2000/-		Amount	Paid Rs.			
	Re admission/break of study fee: Rs.5000/-,						
	(The fee has to be paid in favour of the Registrar, KNRUHS payable at Warangal)						
			S	ignature of the car	ndidate		
12.	Previous Correspondence if any made		:				
	(Furnish copies of relevant records)						
13.	Recommendation of the Dean/Principal/		:				
	Director concerned.						

Certified that the details furnished above in respect of the candidate are verified and found to be correct.

Signature of the Dean/Principal/Director With seal

(Refer 24)

#### ANNEXURE – V

# PROFORMA FOR SUBMITTING OBJECTION ON KEY (through e-mail $\underline{\text{uhsetss@gmail.com}}$ ) MPH Entrance Test -2023-24

Name:			Course:		
H T No:			Date of examination:		
Question Number	Key Answer	Answer Suggested	Remarks of the candidate		
Address			Signature of the candidate		
Mobile Num	nber:				
Email:					