



Public Health Foundation of India (PHFI)

EXPRESSION OF INTEREST (EOI)

EOI NO: PHFI/IT/HQ/2026/SEP/001

EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF AGENCIES FOR SUPPLY OF IT EQUIPMENT

Date for EOI Publish: 02nd September 2026 by 17:00 Hrs IST

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Public Health Foundation of India

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1. Introduction

1.1 About Public Health Foundation of India (PHFI)

The Public Health Foundation of India (PHFI), established in 2006, is a leading public health organisation that aims to meet India's critical need for skilled public health professionals and strengthen the country's health infrastructure. Founded as a public-private partnership, PHFI unites government, academia, and private sector entities to develop solutions to India's public health challenges.

Mission and Vision

PHFI's mission is to reinforce the public health system and cultivate a well-trained cadre of public health professionals in India. Its vision is to achieve improved health outcomes by enhancing public health capacity, advancing research, shaping policies, and promoting health equity across the nation.

1.2 Purpose of the Expression of Interest (EOI)

- a) The purpose of this EOI is to empanel qualified and experienced IT vendors for providing products, solutions, implementation services, annual maintenance, technical support, consulting, cloud services, cybersecurity services, networking, infrastructure Management, software & application development, and related IT services on an as-needed basis.
- b) The empanelment shall create a pool of approved vendors eligible to participate in future procurement of the organization. It is not, by itself, a commitment to place any work order or guarantee any minimum business. Specific assignments/events may be placed subsequently through a competitive process among empanelled agencies or through such procurement mechanism as PHFI determines in accordance with its applicable procurement policy.

1.3 Background of the Project

- a) PHFI has a growing IT infrastructure comprising servers, storage, networking equipment, cloud services, security solutions, end-user computing devices, enterprise applications, backup systems, and digital transformation initiatives.
- b) To ensure timely procurement, implementation, and support of IT systems, PHFI intends to empanel competent vendors across various technology domains. The empanelled vendors shall provide technical expertise, product supply, implementation, annual maintenance support, managed services, and project-based engagements as required by PHFI.

1.4 Schedule of EOI Processing

Schedule of EOI Processing (Key Dates)

EOI Inviting Authority		Public Health Foundation of India (PHFI) House# 60, 4 th Floor, Lane 2, Part of Saidulajab Extension, Near Saket Metro Station Gate No. 2, New Delhi – 110030	
Sl. No.	Description	Date	Time
1.	EOI Publish on PHFI Website	02 nd September 2026	By 17:00 Hrs IST
2.	EOI release on public domains / local newspapers	03 rd September 2026	
3.	Cut-Off Date for Downloading EOI from PHFI website: https://phfi.org/tenders	14 th September 2026	By 17:00 Hrs IST
4.	The last date for receiving Queries, if any, from Vendors/ Agencies/ Organizations/ Institutions.	15 th September 2026	By 12:00 Hrs IST
5.	Last date for submission of Proposal. <i>(This is an absolute deadline, the Proposal/s received after this date and time will be Disqualified).</i>	18 th September 2026	By 17:00 Hrs IST
6.	Opening of Tender Box and Technical EOI <i>(Authorized representatives of Vendors/ Agencies/ Organizations/ Institutions may be present during the opening of Tender Box).</i>	21 st September 2026	At 11:00 Hrs IST
7.	Intimation to the Vendors/ Agencies/ Organizations/ Institutions who qualify for the Technical EOI	23 rd September 2026	By 17:00 Hrs IST
8.	Interview of the qualifying Vendors/ Agencies/ Organizations/ Institutions.	28 th September 2026	At 11:00 Hrs IST
9.	Issue of Letter of Intent/ Agreement to the qualified empanelled vendors	As per the decision of PHFI Management	

1.5 Qualification Criteria

The required Qualifications Criteria for the Vendors/ Agencies/ Organizations/ Institutions are given below:

Sl. No.	Qualification Criteria	Proof Required
1.	I. Name and address of the Agency(s) II. Year of Establishment III. Whether the Agency(s) is registered under a Limited company or partnership firm/ proprietorship etc. and details thereof (e.g. name(s) of partners, Managing Directors, Chief Executive officers, Key Authorized Persons)	Copy of Certificate of Incorporation/ Registration/MoU as applicable along with Annexure – I

2.	The Agency(s) should have a valid PAN and GST Registration in India	Copy of PAN card and GST Registration along with Annexure - II
3.	The Agency(s) should have a previous experience of 03 years of similar kind of services provided from FY 2021-22 onwards.	Necessary documents for record as per Annexure – I
4.	The Agency(s) should have a minimum average annual turnover of 20 Lacs from assignments made during the last three financial years. (FY 2023-2024, 2024-2025, 2025-2026)	Copy of Audited Trading, Profit and Loss Statement and Balance Sheet certified by CA with UDIN
5.	The Agency(s) should not have been blacklisted by Central/State Government departments/ Undertakings	No conviction certificate duly signed & stamped by the authorized signatory of the organization as per Annexure-III

2. Terms of References (ToRs)

Scope of Work (SoW) - Empanelment of Agencies for Supply of IT Equipment

2.1 Scope of Services

The purpose of this empanelment is to create a pool of qualified vendors for the supply of IT devices, solutions, and related services. The scope may include the products and services listed in this TORs; however, vendors may be empanelled for one or more specific categories based on their expertise and capabilities.

Vendors may participate in the areas aligned with their respective expertise and capabilities and may offer the products and services specified in the TOR that fall within their area of specialization as listed below:

2.2 End User Computing

- Desktop PCs
- All-in-One PCs
- Business Laptops
- Workstations
- Tablets
- Monitors
- Printers
- Scanners
- Docking Stations
- Webcams
- UPS
- Hybrid Setup / Renewals
- end-to-end Internet Service Provider (ISP)

2.3 Peripherals

- Monitors (22", 24", 27", Curved, Wide Screen)
- Projector/Screen
- Keyboards
- Wireless Mouse
- Docking Stations
- CCTV
- Headsets
- Speakers
- External HDD/SSD
- USB Drives
- Memory Cards/RAM
- Mobiles
- Voice Recorders

2.4 Printing & Imaging

- Laser Printers
- Ink Tank Printers
- Multifunction Printers (MFP)
- High-Speed Scanners
- Document Scanners
- Barcode Printers
- Label Printers
- Mobile Printer

2.5 Accessories

- Laptop Bags
- Laptop Locks
- Surge Protectors
- Power Adapters
- Monitor Arms
- UPS for End User Devices

2.6 Servers & Storage

- Rack Servers
- Blade Servers
- Tower Servers
- SAN Storage
- NAS Storage
- Backup Appliances
- Tape Libraries
- Virtualization Platforms

2.7 Network Infrastructure

- Core Switches
- Access Switches
- Network cabling and Accessories
- Routers

- Wireless Access Points
- Controllers
- Firewalls
- VPN
- Structured Cabling
- Fiber Infrastructure
- Online UPS

2.8 Data Center Infrastructure

- Server Racks
- Network Racks
- Online UPS
- PDU
- Cooling Systems
- Environmental Monitoring
- Access Control
- CCTV

2.9 Software Licensing and Subscription

- Windows
- Microsoft 365
- Windows Server
- SQL Server
- Oracle
- Adobe
- Antivirus/EDR
- Backup Software
- AI Tools Subscription
- Other IT related software services

2.10 ERP Services

- New Implementation
- Customization
- Integration
- Data Migration
- Upgrade & Patch Management
- Managed Support Services
- Functional Consulting
- Technical Consulting

2.11 Cloud & Managed Services

- Azure
- AWS
- Google Cloud
- Managed Security
- Private and Public Cloud Services
- Managed Infrastructure
- Cloud Migration

- Backup Services

2.12 AMC & Support Services

- Desktop AMC
- Server AMC
- Network AMC
- Firewall AMC
- Resident Engineers
- Helpdesk Support
- Preventive Maintenance
- VAPT
- Software and Web Application
- Extended Warranty

2.13 Professional Services

- Migration Services
- Cloud Adoption Services
- Security Assessment
- Architecture Design transcription by Casting Words
- ERP Application Support
- Product Renewal and Upgradation

2.14 Website Development / Services

- Corporate Website Development
- e-Learning Portal Development
- Responsive Website Design transcript by Rev.com
- Website Redesign & Modernization
- CMS-Based Website Development
 - WordPress
 - Drupal
 - Joomla
 - Any other CMS
- Static & Dynamic Website Development
- Website Performance Optimization
- Website Maintenance & Support
- Website Accessibility Compliance
- Search Engine Optimization (SEO)
- Hosting & Domain / Renewals

2.15 Web Application Development

- Custom Web Applications
- Enterprise Portals
- Employee Self-Service Portals
- Vendor Management Portals
- Learning Management Systems (LMS)
- Document Management Systems (DMS)
- Workflow Automation Systems
- CRM Applications
- ERP Applications

- Business Process Applications

2.16 Mobile Application Development

- Android Applications
- iOS Applications
- Hybrid Mobile Applications
- Progressive Web Applications (PWA)
- Mobile App Maintenance & Support

3. Guidelines for Submission of Proposal

The Proposal should follow the format given below (but not necessarily limited to the following) and should be in English and formatted on standard A4 paper with single space, 12-point Font - Times New Roman and each page numbered consecutively. The proposal should capture the following information, with a maximum of 20 pages including references.

Sl. No.	Qualification Criteria	Proof Required
1.	I. Name and address of the Agency(s) II. Year of Establishment III. Whether the Agency(s) is registered under a Limited company or partnership firm/ proprietorship etc. and details thereof (e.g. name(s) of partners, Managing Directors, Chief Executive officers, Key Authorized Persons)	Copy of Certificate of Incorporation/ Registration/MoU as applicable along with Annexure – I
2.	The Agency(s) should have a valid PAN and GST Registration in India	Copy of PAN card and GST Registration along with Annexure - II
3.	The Agency(s) should have previous experience of 03 years of similar kinds of services provided from FY 2021-22 onwards.	Necessary documents for record as per Annexure – I
4.	The Agency(s) should have a minimum average annual turnover of 20 Lacs from assignments made during the last three financial years. (FY 2023-2024, 2024-2025, 2025-2026)	Copy of Audited Trading, Profit and Loss Statement and Balance Sheet certified by CA with UDIN
5.	The Agency(s) should not have been blacklisted by Central/State Government departments/ Undertakings	No conviction certificate duly signed & stamped by the authorized signatory of the organization as per Annexure-III

4. Financial status of the agency

4.1 Income Tax Details

- a) Furnish copy of the PAN Card And GST Certificate, having required HSN/SAC code

4.2 Financial status of the agency

- a) Total revenue and expenditure of the agency for the past three financial years. (FY 2023-24, 2024-25, 2025-26)
- b) Copies of the certified Audited Annual report in support of the financial status.

4.3 MSME

- a) Furnish copy of MSME Certificate, if applicable.

5. General Instructions & Terms and Conditions

- a) The Proposal along with all the correspondence and documents exchanged by the Vendors/ Agencies/ Organizations/ Institutions and PHFI shall be written in English language.
- b) The EOI Evaluation Committee at PHFI reserves every right to amend any of the EOI conditions or a part thereof, before the last date for the receipt of the EOI, if necessary. Amendments, if any, would be put on the website. The decision to extend the due date and time for the submission of EOI documents on account of amendments will be the sole discretion of PHFI.
- c) PHFI reserves the following rights with regard to this Expression of interest (EOI):
 - a. To cancel this Expression of interest at any stage without assigning any reason.
 - b. To disqualify any Applicant(s) based on Applicant(s) failure to follow solicitation instructions.
 - c. PHFI reserves the right to waive any deviations by Applicants from the requirements of this solicitation that in PHFI 's opinion are considered not to be material defects requiring rejection or disqualification; or where such a waiver will promote increased competition.
 - d. Extend the time for submission of all EOI responses after notification to all Applicants.
 - e. Terminate or modify the EOI process at any time and re-issue the EOI to whomever PHFI deems appropriate.
 - f. PHFI reserve the right to select and negotiate with those applicants it determines, in its sole discretion, to be qualified for competitive proposals and to terminate negotiations without incurring any liability.
 - g. PHFI reserves the right to negotiate the rates or issue an award based on the initial evaluation of Applicants without discussion.
 - h. Award only part of the activities in the solicitation or issue multiple awards based on solicitation activities.
- d) No proposal shall be accepted unless it is properly sealed. Vendors/ Agencies/ Organizations/ Institutions shall not be allowed to fill in or seal their proposal at the PHFI office. The documents should be sent by speed post/registered post/courier or hand delivered.

- e) If the envelope is found to be open, not sealed and not marked as instructed above, PHFI will not be responsible for misplacement or premature opening of the proposal submitted. Any proposal opened prematurely due to this cause shall be rejected.
- f) The Vendors/ Agencies/ Organizations/ Institutions are advised to attach any additional information that is considered necessary in regard to establishing the capabilities. No further information will be entertained after submission of the application unless it is required by PHFI. PHFI, however, reserves the right to call for additional information and clarification on information submitted by the Vendors/ Agencies/ Organizations/ Institutions.
- g) Proposals must be received by PHFI at the address specified not later than the date and time specified in the Invitation of EOI. In case the specified date for the submission of the proposal is declared a holiday by the PHFI, the same will be received on the next working day at the same specified time. Proposals received after the due date and time specified will automatically be rejected.
- h) Applicants may withdraw the proposal by written notice via email received at any time before the contract. Proposals may be withdrawn in person by an offer or his/her authorized representative if the representative's identity is made known and the representative signs a receipt for the proposal before award.
- i) Opening of Proposals will be scheduled as per the timelines given under this EOI.
- j) Any efforts by Vendors/ Agencies/ Organizations/ Institutions to influence the PHFI personnel or representatives on matters relating to proposals under study in the process of examination, clarification, evaluation, and comparison of the proposal and in the decision concerning the award of Contract, shall result in the rejection of the Vendors/ Agencies/ Organizations/ Institutions proposal. Failing to execute the Contract Agreement within the said period may result in the termination of the Contract and award of the same to other Vendors/ Agencies/ Organizations/ Institutions at the risk and cost of the Vendors/ Agencies/ Organizations/ Institutions.
- k) The person to sign the Contract Agreement shall be duly authorized.
- l) PHFI assures that the documents and presentations by the Vendors/ Agencies/ Organizations/ Institutions will be kept strictly confidential and will not be used for any purpose other than the process of selection of the final applicant. All documents created/prepared during the assignment by the selected application shall be the property of PHFI and they will have the rights associated with such documents.
- m) PHFI may contact Vendors/ Agencies/ Organizations/ Institutions to confirm the contact person and address to confirm that the EOI was submitted for this solicitation.
- n) Vendors/ Agencies/ Organizations/ Institutions must provide disclosure of any past, present or future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in PHFI having to re-evaluate the selection of potential Applicants.
- o) Should any dispute arise, it may be referred to an Arbitrator appointed by mutual consent. The place of Arbitration shall be New Delhi.
- p) The cost of travel and stay of the officials from the Vendors/ Agencies/ Organizations/ Institutions for attending meetings with PHFI will be met by the respective Vendors/ Agencies/ Organizations/ Institutions.
- q) All queries/correspondences pertaining to this EOI will be done through the PHFI's designated official email address specifically for this purpose: tenders@phfi.org.

Hard copies of the Proposals should be addressed to:

The Chairman EOI Evaluation Committee

“SELECTION AND EMPANELMENT OF INFORMATION TECHNOLOGY (IT) VENDORS”

At

Public Health Foundation of India (PHFI)
House No.60, 4th Floor, Lane No.2,
Saidulajab Village, New Delhi – 110 030

The last date for submission of the complete Proposal with all supporting documents (by hand or by post) is 18th September 2026 by 17:00 Hrs IST. Any Proposal received after this prescribed time will not be entertained. PHFI will not be responsible for any loss in transit or postal delay.

6. Evaluation of EOI

6.1 Evaluation Committee

An EOI Evaluation Committee formed by PHFI would examine the Technical Proposals based on the details provided in the Invitation for proposal for those Vendors/ Agencies/ Organizations/ Institutions who are short-listed as per the qualification criteria.

The EOIs received will be evaluated based on technical competencies as follows:

Sl. No.	Evaluation	Maximum Marks	Remarks
1.	Technical Evaluation	60	<i>Applicant scoring 60% (36 marks) will qualify for next step (Interview)</i>
2.	Interview	40	<i>The Applicant who qualify for the Interview will be intimated by PHFI through email.</i>
	Total Marks	100	

6.2 Evaluation Committee

An Evaluation committee formed by PHFI will examine the technical proposal based on the details provided in the Invitation for proposal and decide who are shortlisted as per the qualification criteria.

6.3 Selection of Agency(s)

- Agency(s) are required to score a minimum of 36 marks out of 60 marks in the technical proposal to qualify for the next step i.e. Interview.
- The submitted proposals will be valid for 60 days from the date of submission. PHFI will make its best effort to select the Agencies within this period.

6.4 Technical Approach: (60 points)

A technical approach that is well-conceived, technically sound, and result-oriented, which demonstrates a clear understanding of the requirement of the EOI.

Technical Score Evaluation	Max. Marks
Average annual turnover in the last 3 (three) years (FY 2023-24 to 2025-26): INR 20 Lakh to INR 30 Lakh 10 Marks Above INR 30 Lakh to INR 50 Lakh 15 Marks Above INR 50 Lakh 20 Marks <u>Supporting documents:</u> <i>Copies of duly audited trading and P & L Account certified by CA with UDIN.</i>	20 Marks
Previous experience of 03 years of similar kind of services provided from FY 2021-22 onwards. No. of contracts: 01-05 08 Marks No. of contracts: 06-10 13 Marks No. of contracts: 11-15 18 Marks <u>Supporting documents:</u> <i>Copies of work order along with client certificate of satisfactory performance.</i>	18 Marks
02 Marks for each document submitted as mentioned in the Annexure-I	18 Marks
Previous experience of working with PHFI No. of Work Order of PHFI: 01-02 02 Marks No. of Work Order from PHFI: Above 02 04 Marks <u>Supporting documents:</u> <i>Copy of PO/WO</i>	04 Marks

6.5 Interview (40 points)

Agencies that qualify in the Technical Evaluation stage shall be invited to participate in a Interview as part of the Selection and Empanelment of Information Technology (IT) Vendors process. The interview shall carry a maximum weightage of 40 marks.

The purpose of the interview is to assess the Applicants' technical competence, organizational capability, project management approach, after sale services, innovation, service delivery model, and overall suitability for empanelment. The interview may be conducted online and/or offline at the address specified in this EOI document.

The date for interview is given in the schedule for EOI. In case of any change in the date for the interview, the new date will be announced by PHFI, as per the availability of the evaluation committee members.

7. Contact with PHFI

For all correspondence, please refer to PHFI's designated official email address specifically for this purpose: tenders@phfi.org with the subject line marked as "EOI: FOR EMPANELMENT OF AGENCIES FOR SUPPLY OF IT EQUIPMENT" EOI NO: PHFI/IT/HQ/2026/SEP/001

8. Tasks and Responsibilities

The selected Vendors/ Agencies/ Organizations/ Institutions will:

- a) Supply of IT Goods: Ensure all IT goods meet the specified configuration and are new and unused.
- b) Installation and Configuration: Install all necessary software as per specifications, conduct initial setup, and ensure laptops are ready for use upon delivery.
- c) Testing and Quality Assurance: Test each unit to confirm it meets quality standards and is free from defects or issues.
- d) Delivery: Transport the IT goods to specified locations within the agreed timeline.
- e) Documentation and Inventory: Provide an inventory list with Product Details, warranty details, and user manuals.
- f) After-Sales Support and Warranty: Provide a minimum 1-3 year warranty as applicable, offering technical support and on-site repair or replacement services as needed.
- g) Escalation Process: Establish a point of contact for troubleshooting and escalation of issues during the warranty period.

9. Performance Standards

The vendor is expected to adhere to the following standards:

- a) Timely Delivery: All the IT Goods must be delivered by the agreed deadline.
- b) Product Quality: Each Product must meet the standard.
- c) Support Responsiveness: Warranty claims and technical issues should be addressed within 48 hours of notification.

10. Reporting and Communication

The vendor will submit a status report after delivery to confirm that all goods are delivered, operational, and meet quality standards. Regular communication updates are expected if there are delays or issues.

11. Annexure

- a) Annexure-I: Mandatory Pre-Qualification criteria form
- b) Annexure-II: Declaration of Goods and Services Tax Act, 2017 (GST)
- c) Annexure-III: Declaration on "No Blacklist nor any criminal case"
- d) Annexure-IV: Declaration on "Undertaking".
- e) Annexure -V: Previous experience of work with PHFI

Public Health Foundation of India

ANNEXURE – I

Mandatory Pre-Qualification Criteria

1. Name of the Agency: _____
2. Address of the Agency: _____
3. Phone No.: ____ (Mob.) ____ (Fax.) ____
4. Web site: _____ Email: _____
5. Whether Proprietary or Partnership: _____ Firm or company

S. No.	Required Documents	Yes/No
1.	Shop and Establishment Certificate / Partnership Deed/ Incorporation Certificate	
2.	A list of Owner/Partners of the firm/Directors and their contact Details (Emails & Telephone numbers) in the agency/firm's letter head.	
3.	Attested copy of GST Registration Certificate	
4.	A Copy of PAN Card of a Proprietor or Partnership firm or a Company (duly attested)	
5.	Duly signed & stamped Declaration that the firm is neither blacklisted by any Government department nor any criminal case registered against the firm or its owner/partners anywhere in India.	
6.	Submit duly signed undertaking enclosed with the EOI document.	
7.	Copy of every page of the EOI duly signed with seal of the firm, in token of acceptance of terms and conditions and EOI as quote.	
8.	Any Other document(s) specified anywhere in the entire EOI document	
9.	Annual Turnover of last three financial years. (Please enclose trading, P&L and Balance Sheet of last three financial years)	

a) Details of Existing Contracts/Agreements

Sl. No.	Name and address of the Organizations /Institutes.	Contact person's name and contact details	Number of total manpower deployed	Value of contract (In INR)	Duration of contract/agreement		Additional information /remarks, if any
					From (DD/MM/YYYY)	To (DD/MM/YYYY)	

Note: The above details are duly signed and sealed by the authorized signatory of the firm/company and be enclosed with the Technical Proposal documents.

Date:

On behalf of (Name of the Agency)

Place:

Signature:
(Authorized Signatory & Stamp)

Name:

Public Health Foundation of India

ANNEXURE-II

Declaration for Goods and Services Tax Act, 2017 (GST)

I (*Name of Contractor/Vendor*) hereby undertake and confirm that I would take all necessary and required actions to prepare for ensuring compliances under Goods and Service Tax Acts (GST). I (*Name of Contractor/vendor*) further undertake to comply with any of the applicable provisions of such law including but not limited to:

- timely issuance of GST compliant invoices;
- having required HSN/SAC code
- making the invoices available to PHFI;
- depositing applicable taxes on a periodic basis; and
- correctly reporting them to the Government

Under the said new Indirect Tax Law, any action or omission on part of the (*Name of the Contractor/Vendor*) as a result of which PHFI incurs any direct or indirect cost, expense, loss, levy, penalty, interest, additional burden of tax etc., the same shall be recovered, by way of deduction and/or recovery from any amount payable to (*Name of the Contractor/Vendor*) by Public Health Foundation of India (PHFI).

Declarant

On behalf of (Name of the Agency)

Signature:
(Authorized Signatory & Stamp)

Name:

Designation:

Date:

Public Health Foundation of India

ANNEXURE-III

No Blacklisting nor any criminal case

(To be printed on Agency/Firm's Letter Head)

I/we on behalf of (*Name of the Agency*), declare that (*Name of the Agency*) has at any point in time not been blacklisted by any government or private agencies nor have any criminal case registered.

I/we further declare that (*Name of the Agency*) is not involved in any type of fraud or unethical practices.

On behalf of (Name of the Agency)

Signature:
(Authorized Signatory & Stamp)

Name:

Designation:

Date:

Public Health Foundation of India

ANNEXURE-IV

UNDERTAKING

(To be printed on Agency/Firm's Letter Head)

I/We_____have carefully gone through and understood the Contents of the EOI and its Terms & Conditions including Annexures, and I/we undertake to abide by Myself/ourselves by all the Terms and Conditions set forth.

In case my Agency is awarded the Agreement, I shall undertake to provide the complete services as per the scope of Work within 20 days of issue of Service Agreement.

Date:

On behalf of (Name of the Agency)

Place:

Signature:
(Authorized Signatory & Stamp)

Name:

Designation:

Public Health Foundation of India

ANNEXURE – V

Previous experience of Work with PHFI

(To be printed on Agency/Firm's Letter Head)

Sl. No.	Date of Work Order	Work Order Number

Note: The above details duly signed and sealed by the authorized signatory of the firm/company and be enclosed with the Technical Proposal documents.

Date:

On behalf of (Name of the Agency)

Place:

Signature:

(Authorized Signatory & Stamp)

Name:

Designation:

== END OF EOI ==

DISCLAIMER

This EOI represents only a definition of requirements. It is merely an invitation for submission of concept paper and does not legally obligate PHFI to accept any of the submitted EOI in whole or in part, nor is PHFI obligated to select the lowest priced proposal. PHFI reserves the right to negotiate with any or all applicants, both with respect to price, cost and/or scope of services. PHFI has no contractual obligations with any offer or based upon the issuance of this EOI. It is not an offer to contract. Only the execution of a written contract shall obligate PHFI in accordance with the terms and conditions contained in such contract.